



2015 ANNUAL REPORT
TO THE
LA CROSSE PUBLIC LIBRARY
BOARD OF TRUSTEES



2015 SUMMARY OF MAJOR ACCOMPLISHMENTS, PROJECTS AND INITIATIVES

Goal #1: Provide engaging learning/creating experiences

- The Dark La Crosse project came into its own during 2015. The walking tour version was modified for a “bicycle” version during the city’s BikeFest; the trolley version was done on a fee basis for the WI Counties Association conference and the state FBLA conference. During the year’s fourth quarter, five sponsored performances of the stage version were produced in collaboration with the Pump House Regional Arts Center, and ended up generating over \$3000 for the Archives gift fund. At year’s end, the decision was made to create new content for another round of stage performances in 2016.
- La Crosse’s first comic book/pop culture convention was organized and presented by and at the library. Led by Lindsay Schmitt and Brendan Hubbs of the professional information services staff, well over 500 people attended the three-day event, with kudos all around. Plans began immediately for a “second annual” to occur in 2016.
- As part of an Academy Awards promotion, Scott Brower of Archives provided research assistance and support to WXOW for a special piece on famous Hollywood directors who hailed from La Crosse. He also designed and presented a special Film Freaks program highlighting those directors’ films.
- In response to the enormous popularity of the television series, the library sponsored a “Downton Abbey” program. Spearheaded by Maria Hertel of the professional information services staff and co-sponsored by the La Crosse County Historical Society, it included a costume contest, and information sessions on period decorative arts, technology and what life was like in La Crosse during the same time period.
- In conjunction with Les Crocker’s residential architectural history series, and thanks to some sponsorships, the Archives department successfully published a companion book to the series. Sales were enough to more than break even; the excess revenue was put into the Archives gift fund.
- Archives hosted the second annual History Hunt during Historic Downtown Mainstreet’s Historic Days, cementing an ongoing collaboration with DMI, the UWL History department and the School District of La Crosse.
- The adult services department applied for and received a \$5000 LSTA grant during the year to start a “Creation Community.” This ongoing program teaches coding skills and computational thinking.
- The youth services department was chosen as one of a handful of recipients to participate in a partnership between the Department of Public Instruction and Americorps. Entitled “Play & Read,” and designed to improve communities by building on children’s early literacy skills, LPL received a full time trained Americorp employee who facilitated playgroups and offered outreach storytimes. On average, 16 outreach storytimes were provided each month.

Goal #2: Become community anchors (library as destination)

- Thanks in part to the fundraiser held for SCL, a major “big tent” program was held there during the summer. With over 150 people attending, the “Kidstravaganza” included a performance by noted children’s entertainer Tom Pease, with Magic of Isaiah after that. Also included was a variety of craft and DIY activities.

Goal #3: Provide access to knowledge, not just “stuff.”

- As yet another sign of the changing nature of our work, the print reference collection was “sun-setted” by the end of the fiscal year. Only a few volumes were kept in closed stacks; the others were either converted to circulating copies or donated to other libraries in the area. The former print reference area was re-purposed by moving the magazines up from the first floor. At year’s end, discussions were being held regarding updating the furniture and replacing the old (circa 1969) tables and chairs with more flexible and contemporary work furniture and seating.
- Right before Christmas, the library “soft-launched” a new digital download product called Hoopla. Initial reviews were very positive.

“WISE MANAGEMENT” AND INFRASTRUCTURE ADVANCES AND IMPROVEMENTS

- In order to ensure adequate coverage at all three locations, frontline circulation desk staff began a schedule rotation between all locations in February. Staff from Youth Services and Information Services also began scheduled hours at the branch locations in order to ensure a minimum of two staff in the buildings during all open hours.
- In response to the budgetary challenges of 2014, the library completed a process management study (efficiency study), utilizing the services of WiLS, at a cost of \$14,200. The results of the study did not reveal any major areas of inefficiency, but did provide some recommendations for improvement and areas that might benefit from further analysis.
- In response to a directive from the Mayor, the library completed a pay and class study, utilizing the services of Springsted & Associates, the same consultant the city used in 2014 for the same work, at a cost of \$7500. This project necessitated reviewing/re-drafting of all of the library’s job descriptions. It also allowed for some long-overdue re-classing/combining of some positions. The results of the study indicated that in general, our salary levels were not out of line with the marketplace; indeed, some positions were a bit low. The study also revealed that our vacation policy was a bit anemic. The Library Board approved a revision of that policy that would allow for an additional day of vacation for every year worked between Year 1 and Year 5 of employment. By 4th quarter of 2015, every staff member had met with the Library Director, had received a copy of their new job description and a copy of the new salary table, and had received any back pay to which they were entitled as a result of the study.
- After an egregious – albeit isolated – incident of abuse of our “no limits” policy on the number of items checked out at one time, the policy was revised and a limit of 100 items was established.
- The loan period on DVD television series was increased to two weeks from one week.
- The travel policy was revised to provide travel reimbursement to candidates being interviewed for management level positions.
- A modest change was made in how paid time off can be used. Vacation and sick leave must now be taken in increments of at least one hour. Floating holiday time must be taken in increments of 8 hours for full time employees and four hours for part-time.
- As part of the city-wide implementation, the library began use of a p-card system to improve financial efficiencies.
- The collection management department was remodeled to provide better working space for IT, specifically for staging and updating computer equipment.

- Donations from the Lions Club and a generous patron made it possible to have cheater/reading glasses available to loan to patrons
- The Reference Department started to scan all items used in the library to help them make better informed decisions about collection development.
- A new library vehicle was purchased with Washburn funding.
- New doors that did not require that the staff stand on their heads to lock were installed at South; new door closers were installed at North.
- In order to open up the space, collections were weeded at both branches and shelving removed.
- With the departure of the LCHS from the basement, that space was converted to additional short-term storage for library “stuff.”

NOT ‘NEW’ BUT GOING STRONG & A FOUNDATIONAL SERVICE

- | | |
|--------------------------------------|---|
| • Monday Mornings At Main | (Total attendance for 2015 = 1625) |
| • AARP Income Tax service | (Total returns filed for 2015 = 1887 up 48 from 2014) |
| • National History Day collaboration | (Total attendance for 2015 = 905 students) |
| • 2 nd Grade Stars tours | (Total attendance for 2015 = 457 students) |
| • Dark La Crosse Tour/Performances | (Total attendance for 2015 = 1898) |
| • Footsteps Walking Tours | (Total attendance for 2015 = 227 people in 10 tours) |
| • LPL Volunteer program | (Total hours for 2015 = 2134 hours, down slightly from 2014) |
| • Give-A-Gift fundraiser | (Total amount raised in 2015 = \$19,609) |
| • Technology classes | (100 th class in January; 1000 th attendee in Feb.) |

STAFFING

- Marge Loch-Wouters retired in August; at year’s end an offer had been made for a new youth services manager.
- Bill Petersen in Archives retired in June; Dave Kranz was promoted to full-time into Bill’s old position and Barry McKnight was “poached” from circulation to fill Dave’s part-time position. To fill Barry’s position in circulation, Darcy Skibba, who had vacated her position in Information Services, applied and was hired.
- Sara Bryce resigned in April; Celine Donofrio was promoted up to full time and Jewel Aagaard was hired to fill Celine’s old part-time position.
- Julie Mosher retired in October; due to budgetary concerns, her position was not filled.
- Brendan Hubbs was hired as full-time Reference Librarian in February, to replace Cindy Mischnick who retired in 2014.

INFORMATION TECHNOLOGY

- Implemented EERP statistics reporting package for all patron machines
- Migrated from Exchange 2007 to Office 365 hosted services to save I.T. resources and money for new hardware and updates

- Implemented Mobile Device Management for our fleet of iPads (10) to start with (4/17/2015). We can track device application, drive space used, battery levels, and location for security purposes. We also can remote wipe the devices if need be.
- Self-Check
- Hoopla - Worked with Al and Shannon to plan, implement, and promote new product.
- Major Wifi Upgrades to Software making it easier for iOS, Android, and Windows 10 to jump on wireless
- Scheduling of Wifi Schedule to protect building from vandalism
- Upgraded all Vmware servers - from v4.0 to v5.5 and v6 Management
- Office 365, 7 year retention using Authority Cloud Based Solution. Saved 25% on the order.
- Integrated and managed new employee for WRLS
- Wiring project for CM/Re-Org
- Documentation of Wifi, Network, User Names & Passwords
- Envisionware upgrade of PC Reservation to improve reliability of the database
- Worked with Locknet to identify issues with La Crosse Schools proxy server and firewall ports needed to allow access from student iPads through library wireless
- Successfully persuaded Microsoft to allow us to increase our notices@lacrosselibrary.org account from 10,000 emails a day to 25,000 emails a day. This is not allowed without strong negotiating

MISCELLANEOUS

- After ably serving as board president for over 10 years, Tom Sleik stepped down from the position. The Board elected Dan Gelatt as the new president.
- Although they missed their original deadline by a few months, the La Crosse County Historical Society did complete their move and were completely out of the building by mid-year. The library also received about \$19,000 due them from the LCHS as part of the renewal campaign from 2011.
- Celine Donofrio and Rochelle Hartman were invited to contribute ideas to a discussion about the then in-development Franciscan Hospitality House, a drop-in center for homeless people. After it opened in Fall 2015, we offered to donate used paperbacks for clients to take, and donated a small reference library for in-house use.
- The library indirectly made national news as part of President Obama's visit here in mid-year. Someone made a verbal threat against the President to the library's security officer; that officer reported the incident to the local authorities, which in turn launched a complete FBI investigation and an AP news story.

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IV. APPENDIX C: Trustees' Special Fund Report

V. Miscellaneous Details

Carryover from 2015 to 2016

Circulation - Details

Information/Questions – Details

1400 Account 2015 Receipts and Disbursements

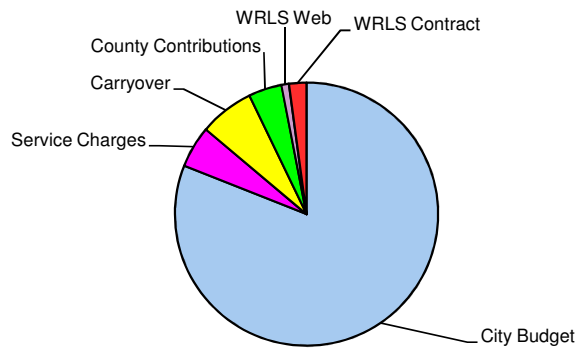
Gift Account 2015 Receipts & Disbursements

HIGHLIGHTS

FINANCIAL INFORMATION

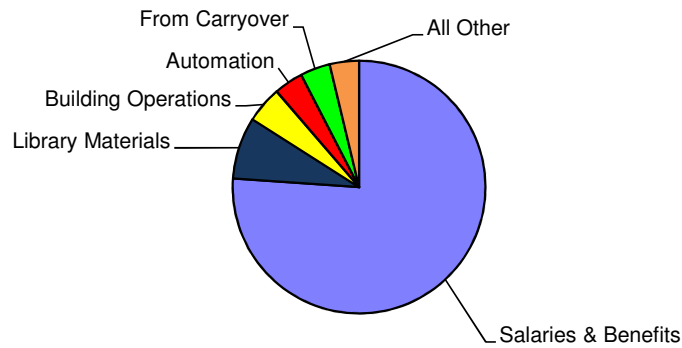
INCOME:

City Operating Budget	\$4,351,933	80.99%
Fees, service charges, misc.	\$276,493	5.15%
Carryover	\$360,301	6.71%
County Contributions	\$219,927	4.09%
WRLS Web	\$48,628	0.90%
WRLS Contract	\$116,174	2.16%
TOTAL	\$5,373,456	



EXPENDITURES:

Salaries & Benefits	\$3,919,017	76.08%
Library Materials	\$408,709	7.93%
Building Operations	\$240,848	4.68%
Automation	\$191,916	3.73%
From Carryover	\$197,082	3.83%
All Other	\$193,428	3.76%
TOTAL	\$5,151,001	



CARRYOVER

2014 Carryover to 2015	\$360,301
Taken out of Carryover line	-\$197,082
2015 Operating Budget Expend. Balance	\$86,347
2014 Operating Budget Unanticipated Income	(\$27,110)
2015 Carryover to 2016	\$222,456

SPECIAL IN-HOUSE CHECKING ACCOUNT

	2015	% CHANGE	2014
Income - 1400 (Photocopiers)	\$15,876	-13.8%	\$18,411
- 3400 (Gifts)	\$201,058	-49.6%	\$398,822
- 3400 (Interest)	\$732	-81.0%	\$3,843
Expend. - 1400 (Photocopiers)	\$15,847	-23.0%	\$20,570
- 3400 (Gifts)	\$294,862	-25.6%	\$396,252
- 3400 (Interest)	\$4,051	140.1%	\$1,687
Balance as of Dec. 31, 2015	\$177,955		

Special Trustees Fund:

		<u>% Change</u>
Balance 1/1/2015:	\$1,019,430	-14.34%
Bequests Added in 2015	\$0	
Contributions Added in 2015	\$28,132	
Interest	\$32,619	
Capital Gain	\$2,570	
Change in Market Value	(\$50,213)	
Fees	(\$6,316)	
Board Expenditures	(\$21,426)	
Balance 12/31/2015	\$1,004,798	-1.44%

SEE APPENDICES FOR MORE DETAIL ON FUNDS



Meditative Doodling



La Crosse Comic Con - LC3



FINANCIAL COMPARISON INFORMATION:

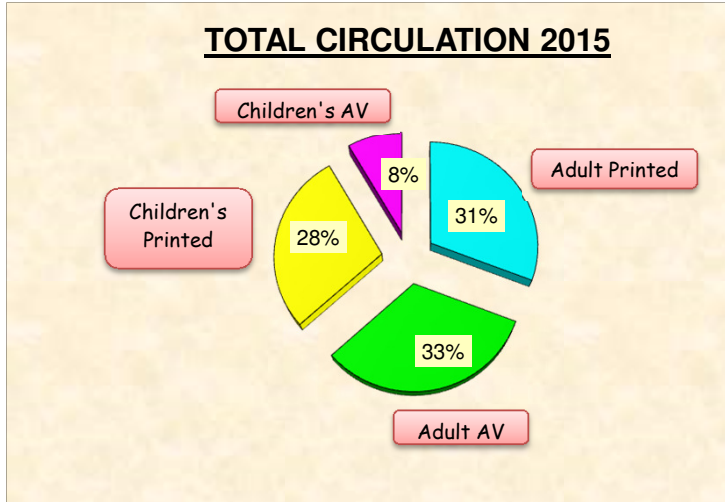
	2015	2014	2013
Total Expenditure per Capita:	\$99.02	\$98.85	\$100.16
Percentage change	0.2%	-1.3%	-4.9%
Materials Expenditure per Capita:	\$7.86	\$6.98	\$8.52
Support per Capita:	\$103.30	\$105.85	\$112.63
Support Received from City per Capita:	\$83.70	\$85.23	\$86.13
Percentage change	-1.8%	-1.0%	3.7%
Cost per Hour Open:	\$702.29	\$694.39	\$706.24
(Main, North, and South combined hours)			
Percentage change	1.1%	-1.7%	4.6%
Staff in FTEs per 1,000 Population:	1.10	1.11	1.22
Staff per circ/ref. transaction	0.056	0.052	0.049
Cost per Circulation:	\$5.49	\$5.10	\$4.42
Percentage change	7.6%	15.5%	-7.0%



La Crosse Buildings with Les Crocker



Back to School Bash at Viterbo University



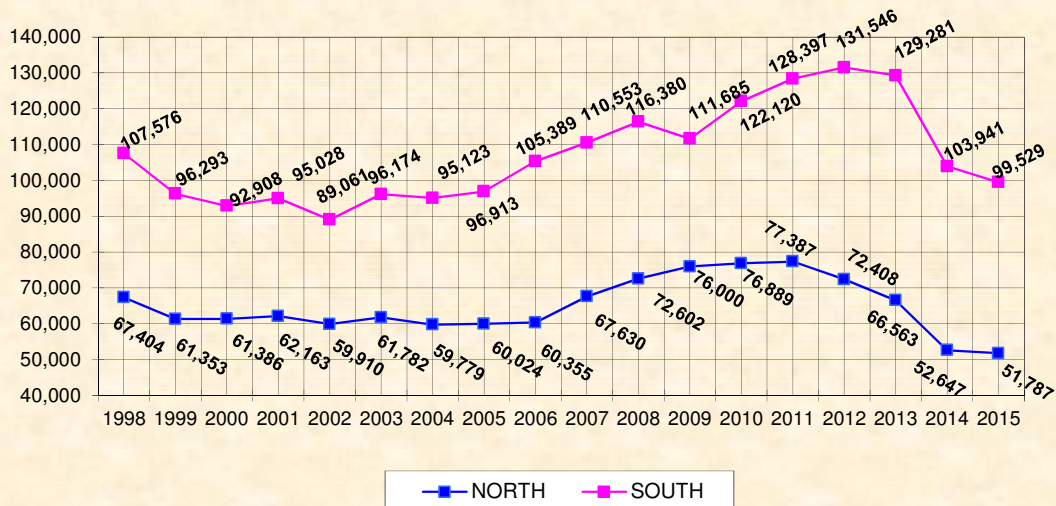
CIRCULATION INFORMATION

	2015	% of Total	% Change from Last Year
TOTAL CIRCULATION:	938,292		-5.95%
Print Items	553,911	59.03%	-3.94%
Non-Print Items	384,381	40.97%	-8.71%
Adult Materials	594,186	63.33%	-6.03%
Children's Materials	344,106	36.67%	-5.82%
TOTAL AT MAIN:	786,976		-6.43%
Print Items	448,721	57.02%	-4.19%
Non-Print Items	338,255	42.98%	-9.25%
Adult Materials	517,988	65.82%	-6.36%
Children's Materials	268,988	34.18%	-6.57%
TOTAL AT NORTH:	51,787		-1.63%
Print Items	32,908	63.54%	2.18%
Non-Print Items	18,879	36.46%	-7.64%
Adult Materials	27,943	53.96%	-4.62%
Children's Materials	23,844	46.04%	2.11%
TOTAL AT SOUTH:	99,529		-4.24%
Print Items	72,282	72.62%	-5.00%
Non-Print Items	27,247	27.38%	-2.19%
Adult Materials	48,255	48.48%	-3.12%
Children's Materials	51,274	51.52%	-5.28%

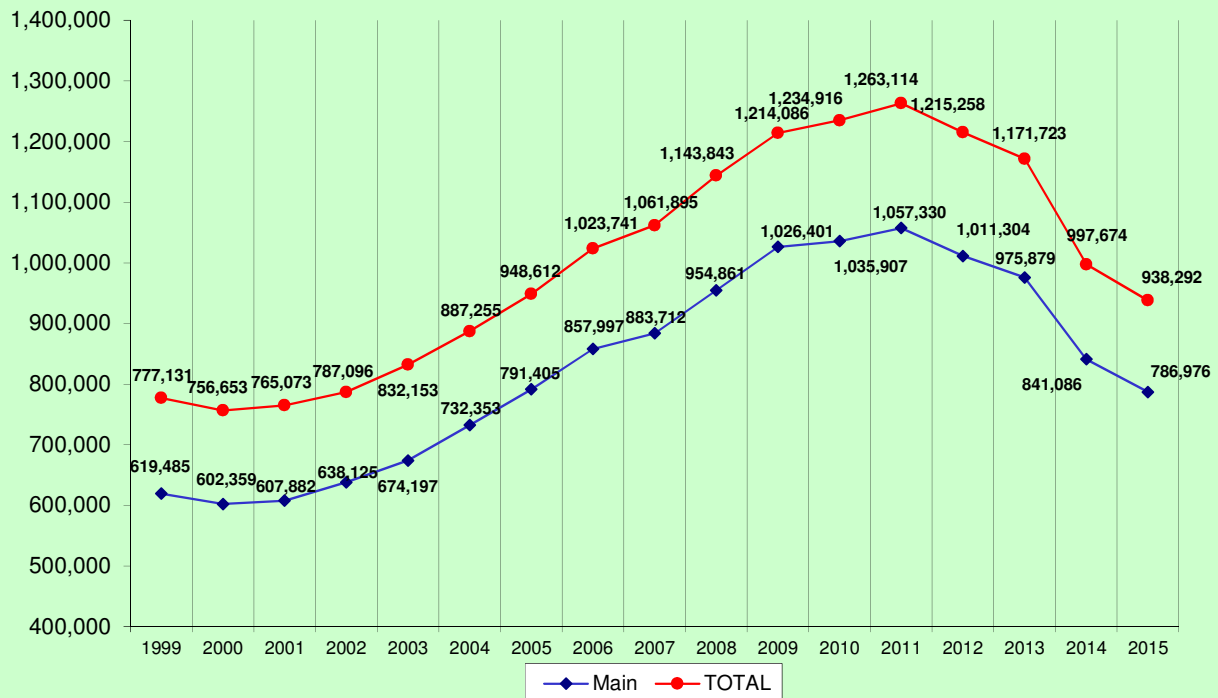
COMPARISON INFORMATION

	2015	2014	2013
Turnover Rate: (No. of times each item circulated)	4.00	4.25	4.72
Circulation per Capita:	18.04	19.36	22.66
Circulation per Hour Open -			
Total:	128	136	160
Main:	240	257	298
North:	26	26	33
South:	49	51	64

CIRCULATION AT COMMUNITY LIBRARIES



MAIN AND TOTAL CIRCULATION





Downton Day

OTHER INFORMATION

	2015	% of Total	% Change from 2014
PROGRAMS			
Number Held in 2015:	941		16.75%
Adult	386	41.02%	13.53%
Monday Mornings @ Main	22		
Chapters	13		
Classes	79		
Dark La Crosse Tours	34		
Gaming	10		
Genealogy & Local History	31		
Movies	64		
Other	133		
Children's	555	58.98%	19.10%
Pre-school	292		
Elementary school	175		
Middle school	59		
High school	29		
Attendance	37,444		18.25%
Adult	14,873	39.72%	8.32%
Monday Mornings @ Main	1,625		
Chapters	105		
Classes	678		
Dark La Crosse Tours	1,758		
Gaming	109		
Genealogy & Local History	1,032		
Movies	1,696		
Other	7,870		
Children's	22,571	60.28%	25.84%
Pre-school	8,191		
Elementary school	11,771		
Middle school	1,928		
High school	681		
Drop-In Children's Programs			
Literacy Offerings - SLP	2		
Attendance	1,441		
Drop-In Activities	93		
Attendance	8,542		

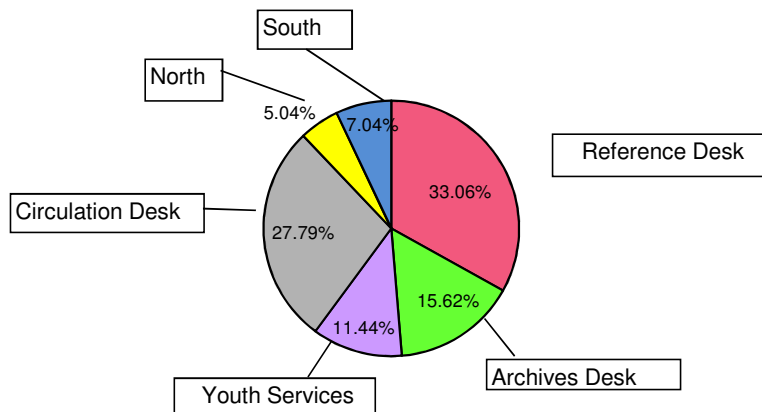
	2015	% Change from 2014
LIBRARY VISITS	548,272	-4.84%

NUMBER OF HOURS OPEN (per week):

At Main	
At North	65
At South	39
	39

	2015	% of Total	% Change from 2014
REFERENCE QUESTIONS			
Number Asked in 2015	76,808		-17.77%
Reference Desk	25,395	33.06%	-4.29%
Archives Desk	11,997	15.62%	-3.48%
Children's Room	8,788	11.44%	-66.13%
Circulation Desk	21,346	27.79%	43.03%
North Branch	3,874	5.04%	-50.33%
South Branch	5,408	7.04%	-6.31%

Reference Questions 2015



Badger Detectives



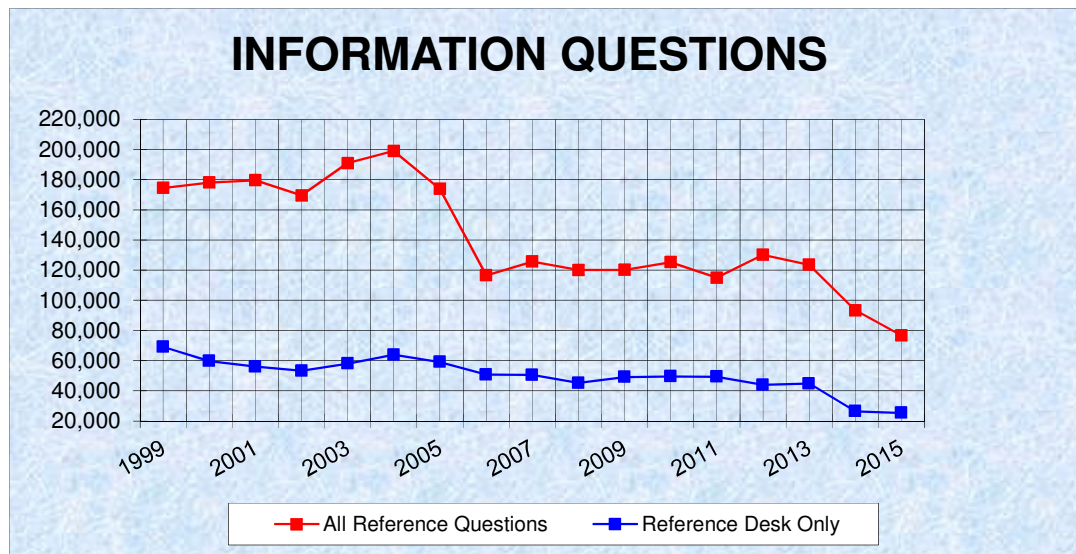
Fancy Nancy Party



Get Up and Go Day

COMPARISON INFORMATION

	2015	2014	2013
Reference Questions per Capita:	1.5	1.8	2.4
Population Served:	51,992	52,018	51,522



APPENDIX A

STATE ANNUAL REPORT



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 10-15)
 S. 43.05(4) & 43.58(6)
FOR THE YEAR 2015

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters.

Board-approved, signed annual reports for 2015 are due to the DPI Division for Libraries and Technology no later than February 29, 2016.

I. GENERAL INFORMATION					
1. Name of Library La Crosse Public Library		2. Public Library System Winding Rivers Library System			
3a. Head Librarian First Name Kelly	3b. Head Librarian Last Name Krieg-Sigman	4a. Certification Grade Gr 1	4b. Certification Type Regular	5. Certification Expiration Date 12/31/2018	
6a. Street Address 800 Main St.	6b. Mailing Address or PO Box 800 Main St.	7. City / Village / Town La Crosse	8a. ZIP 54601	8b. ZIP4 4122	9. County La Crosse
10. Library Phone Number (608)789-7100	11. Fax Number (608)789-7106	12. Library E-mail Address of Director kelly@lacrosselibrary.org			
13. Library Website URL www.lacrosselibrary.org		14. No. of Branches 2	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 1	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
19a. Winter Hours Open per Week 65	19b. Number of Winter Weeks 39	19c. Summer Hours Open per Week 65	19d. Number of Summer Weeks 13		
20. Square Footage of Public Library 74,500	21. Did your library or a branch move to a new facility or expand an existing facility during the fiscal year? No		22. DUNS Number <i>Nine digits</i> 610452026		
II. LIBRARY COLLECTION					
		a. Number Owned / Leased		b. Number Added	
1. Books in Print <i>Non-periodical printed publications</i>		169,949		18,224	
2. Electronic Books <i>E-books</i>		137,655			
3. Audio Materials		23,811		3,144	
4. Electronic Audio Materials <i>Downloadable</i>		35,121			
5. Video Materials		19,379		4,562	
6. Electronic Video Materials <i>Downloadable</i>		1,059			
7. Other Materials Owned <i>Describe</i> Microforms		4,240			
8. Databases Locally Owned or Leased		17			
9. Total Databases <i>Local, regional, and state</i>		65			
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>		436			

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans			
a. Total Circulation		b. Children's Materials	a. Items Loaned <i>Provided to</i>		b. Items Received <i>Received from</i>	
938,292		344,106	137,278		79,278	
3. Number of Registered Users			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count
36,781	29,470	66,251	Survey Week(s)	76,808	Actual Count	548,272
6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet		8a. Number of Licensed Database Sessions	8b. No. of Locally-Created, Non-commercial Database Sessions	
a. Method	b. Annual Count	a. Method	b. Annual Count			
Actual Count	88,641	Not Counted		232,414	-1	
9. Uses of Electronic Materials by Users of Your Library						
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials		e. Uses of Children's Electronic Materials	
37,818	16,748	180	54,746		2,578	
10. Programs and Program Attendance Annual Count					11. Number of Public Use Computers	
	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL	a. Total	b. Internet Access
Number of Programs	467	88	386	941	117	104
Total Attendance	19,962	2,609	14,873	37,444		

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. C. Daniel	Gelatt	3159 Edgewater Dr.	La Crosse	54603	daniel.gelatt@nmt.com
2. Beverly	Ruston	408 9th St. North	La Crosse	54601	bevrruston@gmail.com
3. Araysa	Simpson	1545 Travis St.	La Crosse	54601	bsbnjg@yahoo.com
4. Thomas	Sleik	4082 Glenhaven Dr.	La Crosse	54601	tssleik@gmail.com
5. Jodi	Ehrenberger	127 23rd St. South	La Crosse	54601	jodie@statebankfinancial.com
6. Laurie	Landry	2015 16th St. South	La Crosse	54601	landryl@westernmtc.edu
7. Katie	Bittner	1027 Charles St.	La Crosse	54603	kljleigh@gmail.com
8. James	Cherf	511 Main St.	La Crosse	54601	cherfjt@cityoflacrosse.org
9. Randy	Nelson	N1478 Meadow Ridge Road	La Crosse	54601	ranelson@lacrosseschools.org
10.					
11.					
12.					
No. of Library Board Members Include vacancies in this count					
9					

V. LIBRARY OPERATING REVENUE*Report operating revenue only. Do not report capital receipts here.***1. Local Municipal Appropriations for Library Service** *Only Joint libraries report more than one municipality here*

Municipality Type	Name	Amount
City	La Crosse	\$4,356,036
Subtotal 1		\$4,356,036

2. County**a. Home County Appropriation for Library Service**

Subtotal 2a

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Jackson	\$7,180		
Monroe	\$37,246		
Trempealeau	\$29,858		
Vernon	\$145,643		
Subtotal 2b			\$219,927

3. State Funds**a. Public Library System State Funds**

Description	Amount	Description	Amount
Winding Rivers Library System	\$116,175		
b. Funds Carried Forward from Previous Year		c. Other State Funded Program	
Subtotal 3			\$116,175

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
15-114 La Crosse Library Creation Community	\$5,061
Subtotal 4	\$5,061

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
WRLSWEB	\$61,043		
Subtotal 5			\$61,043

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above. \$360,301	7. All Other Operating Income \$274,937	8. Total Operating Income Add 1 through 7 \$5,393,480	9. What is the 2016 annual appropriation provided by your governing body/bodies for your public library? \$4,286,316	10. Was your library's municipality exempt from the county library tax for 2015? Wis. Stat. s. 43.64(2) Yes
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VI. LIBRARY OPERATING EXPENDITURES*Report operating expenditures from all sources. Do not report capital expenditures here.*

1. Salaries and Wages <i>Include maintenance, security, plant operations</i>		2. Employee Benefits <i>Include maintenance, security, plant operations</i>	
\$2,739,783		\$1,179,233	
3. Library Collection Expenditures			
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials
\$235,681	\$47,558	\$125,470	
			e. Subtotal 3
			\$408,709
4. Contracts for Services <i>Include contracts with other libraries, municipalities, and library systems here. Include service provider.</i>			
Provider	Amount	Provider	Amount
WRLSWEB	\$96,689		
Subtotal 4			\$96,689
5. Other Operating Expenditures			\$739,001
6. Total Operating Expenditures <i>Add 1 through 5</i>			\$5,163,415
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			\$5,061

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income. <i>Do not report any expenditures reported above. Provide a brief description of any expenditures.</i>			
Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal			
b. State			
c. Municipal			
d. County			
e. Other			
2. Debt Retirement	3. Rent Paid to Municipality / County	Total Revenue	Total Expenditure

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. *Wis. Stat. s. 43.58(6)(a)*

1. Total Amount of Other Funds at End of Year
\$177,955

IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year
\$1,004,798

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$97,443	40.00	Collection Mgmt. Mgr.	MLS (ALA)	\$69,482	40.00
Adult Public Svc. Mgr.	MLS (ALA)	\$69,482	40.00	IT Manager	Other	\$82,934	40.00
Business Mgr.	Other	\$67,617	40.00				
Archivist Manager	MLS (ALA)	\$64,033	40.00				
Training/Volunteer Coord.	Librn. no-MLS	\$55,942	40.00				
Bldg. Mtce. Coord.	Other	\$67,617	40.00				
Circulation Manager	Librn. no-MLS	\$62,335	40.00				
Youth Services Mgr.	MLS (ALA)	\$64,033	40.00				

b. Other Paid Staff See instructions

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
Library Clerk	Other	\$136,560	260.00	Executive Assistant	Other	\$41,543	40.00
Library Assistant	Other	\$502,864	537.00	Senior IT Specialist	Other	\$53,720	40.00
Associate Librarian	Other	\$266,463	240.00	Maintenance	Other	\$169,798	180.00
Librarian	MLS (ALA)	\$550,630	426.00	Community Relations Coord.	Other	\$21,782	16.00
Librarian	Librn. no-MLS	\$222,050	160.00	Assistant Circulation Manager	Other	\$49,319	40.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

15.65

Other Persons Holding the Title of Librarian (FTE)

10.00

Subtotal 2a

25.65

b. All Other Paid Staff (FTE) Include maintenance, plant operations, and security

32.83

c. Total Library Staff (FTE)

58.48

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*

297,150

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County		78,926	112,984	191,910
3. Circulation to Nonresidents Living in Another County in Your System		27,826	59,083	86,909
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System		0	0	0
5. Circulation to All Other Wisconsin Residents				
5,596				
6. Circulation to Persons from Out of the State				
				12,735
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, do you allow residents in adjacent systems to purchase library cards?		
Actual	No	No		

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Jackson	2,415	f.	
b. Monroe	7,063	g.	
c. Trempealeau	5,247	h.	
d. Vernon	41,164	i.	
e.		j.	

XII. TECHNOLOGY

1. Does your library provide wireless Internet access for patrons' mobile devices?	2. What type of Internet connection do you have? <i>Mark all that apply</i>	3. Does your library use any type of Internet filtering software or service?
Yes	<input checked="" type="checkbox"/> a. State TEACH line	<input type="checkbox"/> a. Yes, on all Internet workstations
	<input checked="" type="checkbox"/> b. Other broadband connection Local cable, telco, community network, etc.	<input checked="" type="checkbox"/> b. Yes, on some Internet workstations
		<input type="checkbox"/> c. No filtering on any Internet workstation

XIII. YOUTH SERVICES

1. Literacy Offerings <i>Umbrella events that include programs and/or drop-in activities planned for a limited duration which specifically encourage individuals involved to read or build literacy skills in a focused way.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Summer Literacy Offerings	1	1	0	2
	Total Unduplicated Individuals Involved	1,064	285	0	1,349
	Number of Other Literacy Offerings				
	Total Unduplicated Individuals Involved				
2. Drop-in Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Drop-in Activities	58	0	0	58
	Total Drop-in Activity Participation	4,867	0	0	4,867

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary is displayed here.*

a. First Name

b. Last Name

c. Email Address


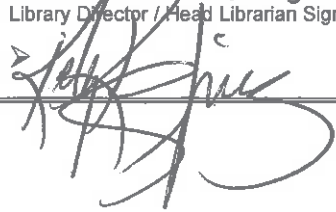
XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature 	Name of President <i>Print or type</i> Daniel Gelatt	Date Signed 2/24/2016
Library Director / Head Librarian Signature 	Name of Director / Head Librarian <i>Print or type</i> Kelly Krieger-Sigman	Date Signed 2/24/16

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.*

County

La Crosse

The La Crosse Public Library Board of Trustees hereby states that in 2015, the Winding Rivers Library System
Name of Public Library *Name of Public Library System / Service*

Indicate with an X one of the following two statements.

- ☒ Did provide effective leadership and adequately meet the needs of the library.
☐ Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

* The statement *may* be sent directly to Wisconsin Department of Public Instruction, ATTN: Jamie McCanless, Division for Libraries and Technology, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature

Name of President *Print or type*

Date Signed

> 

Daniel Gelett

2/24/2016

	COMMENTS	
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SECTION_V		
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Amount		
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Due to the actual date when reimbursement of FY2015 expenditures for LSTA grant award 15-114 were received, City of La Crosse financial reports will show that federal income in 2016.--2016-03-23		
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Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA
PI-2401-A (Rev. 10-15)

S. 43.05(4) & 43.58(6)

FOR THE YEAR 2015

INSTRUCTIONS: This form is provided for public library's informational purposes only. Do not include with the signed annual report delivered to your system headquarters.

DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

La Crosse Public Library

2. Legal Name of Branch

La Crosse Public Library

3. Branch Email Address

kelly@lacrosselibrary.org

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Kelly

6. Branch Head Last Name

Krieg-Sigman

II. PHYSICAL ADDRESS

1. Branch Street Address

800 Main St.

2. Branch Mailing Address or PO Box

800 Main St.

3. City / Village / Town

La Crosse

4a. ZIP Code

54601

4b. ZIP4

4122

5. County

La Crosse

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 789-7100

2. Hours Open per Year

3,380

3. Weeks Open per Year

52

4. Branch Square Footage

74,500



Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA
PI-2401-A (Rev. 10-15)

S. 43.05(4) & 43.58(6)

FOR THE YEAR 2015

INSTRUCTIONS: This form is provided for public library's informational purposes only. Do not include with the signed annual report delivered to your system headquarters.

DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

La Crosse Public Library

2. Legal Name of Branch

North Community Branch

3. Branch Email Address

jfeske@lacrosselibrary.org

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Jen

6. Branch Head Last Name

Feske

II. PHYSICAL ADDRESS

1. Branch Street Address

1552 Kane St.

2. Branch Mailing Address or PO Box

1552 Kane St.

3. City / Village / Town

La Crosse

4a. ZIP Code

54603

4b. ZIP4

2229

5. County

La Crosse

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 789-7102

2. Hours Open per Year

2,028

3. Weeks Open per Year

52

4. Branch Square Footage

6,160



Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA
PI-2401-A (Rev. 10-15)
S. 43.05(4) & 43.58(6)
FOR THE YEAR 2015

INSTRUCTIONS: This form is provided for public library's informational purposes only. Do not include with the signed annual report delivered to your system headquarters.

DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

La Crosse Public Library

2. Legal Name of Branch

South Community Branch

3. Branch Email Address

jfeske@lacrosselibrary.org

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Jen

6. Branch Head Last Name

Feske

II. PHYSICAL ADDRESS

1. Branch Street Address

1307 16th St. S.

2. Branch Mailing Address or PO Box

1307 16th St. S.

3. City / Village / Town

La Crosse

4a. ZIP Code

54601

4b. ZIP4

5799

5. County

La Crosse

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 789-7103

2. Hours Open per Year

2,028

3. Weeks Open per Year

52

4. Branch Square Footage

7,200

APPENDIX B SPECIALIZED REPORT TO THE CITY

**LA CROSSE PUBLIC LIBRARY
SPECIAL CHECKING ACCOUNT
2015 ACTIVITY**

Balance: 12/31/14:	\$219,932.78
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Receipts:	Copy Machine & other 1400	\$15,875.60	
	Gifts	\$95,860.85	
	Friends of LPL	\$53,076.35	
	Washburn Fund	\$38,760.00	
	Special Trustees Fund	\$14,941.59	
	Fund Raisers	\$25,117.43	
	Grants	\$2,946.96	
	Credit Card Receipts	\$25,470.83	
	Interest	\$731.82	
	Total Receipts		\$272,781.43

Disbursements:			
	Copier Leases & Maintenance	\$15,846.90	
	Printing Supplies & Maintenance	\$4,558.71	
	Library Materials	\$77,161.34	
	Programs/Exhibits	\$73,035.27	
	Staff Development	\$1,308.07	
	Equipment/Furnishings	\$65,459.92	
	Public Events	\$9,870.65	
	Credit Card Expenses	\$32,086.76	
	Other	\$35,431.99	
	Total Disbursements		\$314,759.61

Balance 12/31/15:	\$177,954.60
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Journal Balance:	\$177,954.60
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\$0.00

APPENDIX C T-RUSHES SOMEHOW AFFECT REPORT

TRUSTEES' SPECIAL AGENCY FUND REPORT

2015	1ST QTR 2015	2ND QTR 2015	3RD QTR 2015	4TH QTR 2015	TOTAL 2015
BEQUESTS	0	0	0	0	\$0
CONTRIBUTIONS	27,057	1,075	0	0	\$28,132
INTEREST INCOME	6,572	7,900	8,035	10,112	\$32,619
CHANGE IN MARKET VALUE	5,607	-17,231	-23,257	-15,332	(\$50,213)
ASSET CHANGES - CAPITAL GAIN	-45	3,943	-189	-1,139	\$2,570
FEES	1,568	1,606	1,585	1,557	\$6,316
BOARD EXPENDITURES	1,092	0	14,162	6,172	\$21,426
ASSET CHANGES - CAPITAL LOSS	0	0	0	0	\$0
					27,742

\$300 - Board Petty Cash
 \$779 - Retirements, clocks, retreat
 \$13 - wire fee
 \$3,000 - Director's hospitality
 \$2,743 - New YS desk

\$429 - Bruder
 \$1,095 - Dark La Crosse Reception
 \$4,978 - repairs to doors at North
 \$7,592 - new vehicle
 \$497 - retirements

CUMULATIVE SINCE 1981

BEQUESTS	\$1,004,220
HAIG-PREVIOUS INTEREST	11,234
BRUDER ENDOWMENT	10,000
CHILDREN'S CENTENNIAL FUND	12,025
FROM GERT GORDON FUND	51,931
INTEREST INCOME	1,019,821
RETURN FROM 1ST FLOOR REMODEL	46,532
BUILDING FUND	175,280
BOOKS 2000 and beyond	245,957
CAPITAL PROJECTS	16,019
MATERIALS & PROGRAMS	7,679
BOARD USE	4,435
ASSET CHANGES	92,351
FEES	-114,290
BOARD EXPENDITURES	-1,578,395
BALANCE	\$1,004,798

MISCELLANEOUS

DETAILS

CARRYOVER FROM 2015 to 2016				FINAL
	2015 BUDGET	2015 AMOUNT		
EXPENDITURES	APPROP.	SPENT	BALANCE	% USED
Salaries	\$2,789,084	2,738,284.16	50,799.84	98.18%
Overtime Wages		1,498.89	-1,498.89	
Fringes	1,212,104	1,179,233.55	32,870.45	97.29%
Health Insurance		791,694.00		
Life Insurance		8,988.90		
Retirement		172,430.63		
Social Security		202,839.72		
Misc. Benefits		3,280.30		
Automation	181,636	186,516.15	-4,880.15	102.69%
Binding Services	1,750	654.00	1,096.00	37.37%
Bldgs. & Bldg. Improvements	8,000	7,287.32	712.68	91.09%
Car Allowance/Mileage	600	142.69	457.31	23.78%
Cataloging Utility	42,000	24,922.66	17,077.34	59.34%
Delivery	9,500	11,259.17	-1,759.17	118.52%
Other Contractual Services	63,300	53,909.62	9,390.38	85.17%
Dues	2,000	3,590.60	-1,590.60	179.53%
Electricity	111,457	120,286.16	-8,829.16	107.92%
Electronic Resources	15,000	15,000.00	0.00	100.00%
Gasoline	1,500	1,219.09	280.91	81.27%
LSTA Creation Community		5,061.61	-5,061.61	
Materials Circulation	336,000	371,709.49	-35,709.49	110.63%
Materials for WRLS - Automation	5,400	5,400.00	0.00	100.00%
Materials for WRLS - Lib. Supplies	600	600.00	0.00	100.00%
Materials for WRLS - Coll. Develop.	22,000	22,000.00	0.00	100.00%
Miscellaneous Expenses	1,000	455.31	544.69	45.53%
Natural Gas	55,653	31,529.61	24,123.39	56.65%
Office Supplies	41,000	50,417.28	-9,417.28	122.97%
Oil	75	13.56	61.44	18.08%
Postage	10,000	3,989.49	6,010.51	39.89%
Printing Services	3,000	521.86	2,478.14	17.40%
Professional Development	13,500	8,993.90	4,506.10	66.62%
Programming Mtls.	2,000	1,706.03	293.97	85.30%
Repair & Mtc. Supplies-Bldg.	20,000	20,139.54	-139.54	100.70%
Repair & Mtc. Services-Equip.	5,500	1,138.81	4,361.19	20.71%
Repair & Mtc. Services - Grnds.	41,411	50,510.21	-9,099.21	121.97%
Sewer	4,950	4,439.34	510.66	89.68%
Sprinkler - Indoor	120	162.00	-42.00	135.00%
Storm Water	5,000	2,376.58	2,623.42	47.53%
Telephone Expenses	25,500	19,599.09	5,900.91	76.86%
Travel Expenses	6,500	5,214.53	1,285.47	80.22%
WRLS Car Allowance		18.44	-18.44	
Water	3,125	4,117.46	-992.46	131.76%
TOTAL 2015 EXPENSES:	\$5,040,265	4,953,918.20	86,346.80	98.29%

	2015 BUDGET	2015 AMOUNT		
INCOME	APPROP.	RECEIVED	BALANCE	% RECEIVED
Lost Library Mtls.	\$15,500	16,017.99	517.99	103.34%
Microprinting Fees	\$1,000	1,148.77	148.77	114.88%
Miscellaneous	\$1,000	1,663.49	663.49	166.35%
Out of State Reg.	\$3,500	4,908.35	1,408.35	140.24%
Research Fees	\$1,500	447.45	-1,052.55	29.83%
FAX Fees	\$700	1,386.30	686.30	198.04%
Service Charges	\$85,000	68,523.60	-16,476.40	80.62%
County Contributions	\$219,925	219,927.00	2.00	100.00%
Meeting Room	\$1,500	1,445.94	-54.06	96.40%
Transfer from Carryover	\$175,000	175,000.00	0.00	100.00%
WRLSWEB	\$67,532	48,628.46	-18,903.54	72.01%
Restitution		861.90	861.90	
Pcard Rebate		5,088.81	5,088.81	
Short/Over		0.00	0.00	
SUBTOTAL	\$572,157	545,048.06	-27,108.94	95.26%
WRLS Contract	\$116,175	116,174.00	-1.00	100.00%
TOTAL INCOME	\$688,332	661,222.06	-27,109.94	96.06%
SUMMARY:				
Total Amount Carried over into 2015:			360,301.25	
Expenditures per Board approval				
Pay & Class Study			-7,882.00	
To offset 2015 budget			-175,000.00	
Process Management Study			-14,200.00	
2014 Operating Budget Expenditure Balance			86,346.80	
2015 Operating Budget Unanticipated Income shortfall			-27,109.94	
Total Amount Carried over into 2016:			222,456.11	

GIFT FUND as of 12/31/2015				
	1-1-2015			Current
	Balance	Debits	Credits	Balance
Library Materials				
Archives Materials	\$9,103.54	\$6,815.75	\$13,204.38	\$15,492.17
Children's Adopt-a-Book	\$301.63	\$301.63		\$0.00
Children's Centennial Fund	-\$2,743.00		\$2,743.00	\$0.00
Bruder Endowment (YS)	\$505.52	\$318.47	\$429.00	\$616.05
LAGS		\$86.90	\$86.90	\$0.00
Margaret Donndelinger Memorial (Archives)	\$22.11		\$480.00	\$502.11
Ruth A. Benusa Memorial (SCL)	\$129.85	\$129.85		\$0.00
Patricia Bohan Memorial	\$18.07	\$18.07		\$0.00
Gene Fell Memorial (Adult)	\$898.50	\$898.50		\$0.00
Harold Danielson Memorial	\$3,000.00	\$3,000.00		\$0.00
Joe Havlik Memorial (Adult)	\$625.00	\$625.00		\$0.00
Alice Olson Memorial (Adult)	\$25.00	\$25.00		\$0.00
Wyliss Storandt Memorial (Adult)	\$50.00	\$50.00		\$0.00
Mary Felker Memorial (Adult)	\$1,380.00	\$1,380.00		\$0.00
Jean Sauer Memorial	\$100.00	\$100.00		\$0.00
Kenneth Olson Memorial	\$25.00	\$25.00		\$0.00
Ruthmae Weisensel Memorial	\$300.00	\$442.93	\$1,400.00	\$1,257.07
M. Runge (SCL)	\$33.42	\$33.42		\$0.00
D. Wright (SCL)	\$48.58	\$48.58		\$0.00
Grandpa Howard & Grandma Rosie (YS)	\$118.66	\$118.66		\$0.00
I. Malles (SCL)	\$20.00	\$20.00		\$0.00
W. Nemer (Adult non-fiction)	\$200.00	\$200.00		\$0.00
J. Heiden (SCL)	\$40.00	\$40.00		\$0.00
Holy Trinity Longfellow Neighborhood Assn.	\$215.35	\$215.35		\$0.00
LCT - Sideways stories		\$524.85	\$524.85	\$0.00
Honor of John Auby		\$50.00	\$50.00	\$0.00
Nursing Home Project	\$890.00	\$890.00		\$0.00
TOTAL	\$15,307.23	\$16,357.96	\$18,918.13	\$17,867.40

	1-1-2015			Current
	Balance	Debits	Credits	Balance
Miscellaneous				
Baby Book Bees	\$441.40		\$448.34	\$889.74
Board Discretionary Projects			\$2,000.00	\$2,000.00
Bus Tour	4,033.93	\$9,900.70	\$11,845.00	\$5,978.23
Busing Second Graders	448.34	\$448.34		\$0.00
Capital Projects			\$7,304.54	\$7,304.54
Materials & Services		\$620.00	\$3,273.51	\$2,653.51
Dark La Crosse Grant		\$2,759.15	\$2,759.15	\$0.00
Day in the Life Grant	600.00	\$600.00		\$0.00
Foundation Grant	24,444.29			\$24,444.29
Friends - Misc.		\$13,929.84	\$16,429.84	\$2,500.00
Give-A-Gift	\$12,807.79	\$17,456.84	\$25,117.43	\$20,468.38
Donald (Sandy) Gordon Estate	\$6,401.01	\$7,434.32	\$12,732.60	\$11,699.29
Gertrude Salzer Gordon Estate	\$50,525.32	\$56,377.12	\$31,942.43	\$26,090.63
Interest	\$5,666.01	\$4,050.64	\$731.82	\$2,347.19
Sale of Surplus Equipment	\$4,761.26	\$3,191.39	\$234.89	\$1,804.76
Cash donations		\$110.00	\$110.00	\$0.00
Locher Family Foundation	\$500.00	\$500.00		\$0.00
Craft Show	\$90.00	\$139.68	\$240.00	\$190.32
In honor of Rob & Jill Parker	\$50.00	\$50.00		\$0.00
Tables - 6 ft.		\$849.66	\$849.66	\$0.00
Reading Glasses - Anonymous		\$49.75	\$50.00	\$0.25
Richard F. Carter Memorial	\$6,931.08			\$6,931.08
Gayleen Eilers Memorial	\$1,698.17	\$1,912.99	\$525.75	\$310.93
Marion T. Anderson Memorial	\$380.00	\$380.00		\$0.00
Donald Marcou Memorial	\$768.49	\$768.49		\$0.00
Harry & Ruth Harnish Memorial	\$265.00	\$265.00		\$0.00
David Krieg Memorial		\$225.00	\$225.00	\$0.00
Joyce Rosso Memorial		\$1,520.00	\$1,520.00	\$0.00
Patrick Callahan Memorial		\$75.00	\$75.00	\$0.00
Peter Luebke Memorial		\$100.00	\$100.00	\$0.00
Play & Learn Center	\$162.92	\$42.50		\$120.42
Programming - Friends - Adult General	\$7,508.63	\$23,912.06	\$21,375.79	\$4,972.36
Adult SLP		\$225.00	\$225.00	\$0.00
Adult Winter Program		\$200.00	\$200.00	\$0.00
Comic Con (LC3)		\$1,255.30	\$1,753.58	\$498.28
Earth Month Program		\$500.00	\$500.00	\$0.00
Footsteps Northside Bus Tour	\$107.00			\$107.00
MOOC		\$35.71	\$100.00	\$64.29
Seed Library		\$3,038.97	\$3,038.97	\$0.00
Programming - Friends - Trivia	\$3,000.00	\$4,651.11	\$2,000.00	\$348.89
Programming - Friends - Youth General	\$1,170.17	\$2,820.82	\$4,000.00	\$2,349.35
LSTA mini grant		\$187.81	\$187.81	\$0.00
National History Day		\$114.99	\$114.99	\$0.00
NOKS		\$994.72	\$994.72	\$0.00
Summer Library Program		\$2,443.46	\$2,443.46	\$0.00
South Branch Operation	\$3,388.96	\$295.00	\$100.00	\$3,193.96
Spec. Trustees - Dark LaCrosse Recept.		\$1,095.00	\$1,095.00	\$0.00
Spec. Trustees - Retirements	-\$813.10	\$757.36	\$910.31	-\$660.15
Spec. Trustees - Retreat	-\$136.00		\$136.00	\$0.00
Spec. Trustees - board plaques	-\$230.00		\$230.00	\$0.00
Spec. Trustees - North Doors		\$4,978.78	\$4,978.78	\$0.00
Spec. Trustees - new vehicle		\$7,591.50	\$7,591.50	\$0.00
Spec. Trustees - Breakfast of Champions		\$1,258.43		-\$1,258.43
Thousand Books Before Kindergarten	\$3,516.64	\$742.19		\$2,774.45
Undesignated		\$2,766.00	\$2,766.00	\$0.00
Washburn - Archives Footsteps	\$251.00			\$251.00
Washburn - History Hunt		\$2,008.90	\$2,250.00	\$241.10
Washburn - National History Day	\$64.78	\$1,380.87	\$1,500.00	\$183.91
Washburn - new vehicle		\$10,000.00	\$10,000.00	\$0.00
Washburn - snow tractor		\$25,000.00	\$25,000.00	\$0.00
Washburn - State report filing		\$20.00	\$10.00	-\$10.00
Washburn - Staff Development Day	\$592.47	\$592.47		\$0.00
Washburn -Thurrow Scholarship	\$405.52	\$715.60		-\$310.08
TOTAL	\$139,801.08	\$223,338.46	\$212,016.87	\$128,479.49
World We Live in Grant	4,268.02	\$385.38	\$500.00	\$4,382.64
(we are only a fiscal agent on this)				
TOTAL	\$4,268.02	\$385.38	\$500.00	\$4,382.64
YTD TOTALS	\$159,376.33	\$240,081.80	\$231,435.00	\$150,729.53
Bank Balance				\$150,729.53
				\$0.00

1400 ACCOUNT: 2015 RECEIPTS

	Copy Machine	OTC	Printer	BookMarks	Logo Items	Internet Access	Misc.	Sales Tax	TOTAL INCOME
JANUARY	\$385.19	\$0.00	\$562.20	\$0.00	\$0.00	\$271.79	\$0.00	\$0.00	\$1,219.18
FEBRUARY	\$446.08	\$0.00	\$669.25	\$0.00	\$0.00	\$461.17	\$0.00	\$0.00	\$1,576.50
MARCH	\$482.11	\$0.00	\$587.65	\$0.00	\$0.00	\$254.57	\$0.00	\$0.00	\$1,324.33
APRIL	\$614.67	\$0.00	\$781.80	\$0.00	\$0.00	\$384.35	\$0.00	\$0.00	\$1,780.82
MAY	\$451.18	\$0.00	\$606.70	\$0.00	\$0.00	\$200.95	\$0.00	\$0.00	\$1,258.83
JUNE	\$446.27	\$0.00	\$543.80	\$0.00	\$0.00	\$218.40	\$0.00	\$0.00	\$1,208.47
JULY	\$413.61	\$0.00	\$564.45	\$0.00	\$0.00	\$291.25	\$0.00	\$0.00	\$1,269.31
AUGUST	\$531.36	\$0.00	\$656.90	\$0.00	\$0.00	\$204.22	\$0.00	\$0.00	\$1,392.48
SEPTEMBER	\$538.16	\$0.00	\$635.50	\$0.00	\$0.00	\$285.89	\$0.00	\$0.00	\$1,459.55
OCTOBER	\$314.25	\$0.00	\$564.90	\$0.00	\$0.00	\$231.30	\$0.00	\$0.00	\$1,110.45
NOVEMBER	\$296.56	\$0.00	\$471.40	\$0.00	\$0.00	\$214.65	\$0.00	\$0.00	\$982.61
DECEMBER	\$393.09	\$0.00	\$558.55	\$0.00	\$0.00	\$341.43	\$0.00	\$0.00	\$1,293.07

TOTAL	\$5,312.53	\$0.00	\$7,203.10	\$0.00	\$0.00	\$3,359.97	\$0.00	\$0.00	\$15,875.60
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Percentage of Total	33.46%	0.00%	45.37%	0.00%	0.00%	21.16%	0.00%	0.00%	
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Average per month	\$442.71	\$0.00	\$600.26	\$0.00	\$0.00	\$280.00	\$0.00	\$0.00	\$1,322.97
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Explanation of Subaccounts:

Copy Machine Rate/copy: 11" @ \$.10, 14" @ \$.15, 17" @ \$.20; color copies @ \$.75

Over the Counter Maps of La Crosse @ \$1.50 each including tax

Printer Charges for computer printing

Internet Charge Charges for printing material off of the Internet @ \$.10 per page for b/w & \$.25 for color

Sales Tax Paid on Copy Machine, Over the Counter & Equipment subaccounts.

1400 ACCOUNT: DISBURSEMENTS 2015

	Copier Maintenance	Copier Supplies	Printing Maintenance	Printing Supplies	Misc.	TOTAL
JANUARY	\$0.00	\$663.55	\$48.65	\$0.00	\$225.63	\$937.83
FEBRUARY	\$2,598.64	\$658.87	\$64.37	\$1,184.84	\$0.00	\$4,506.72
MARCH	\$471.28	\$98.10	\$9.78	\$120.50	\$0.00	\$699.66
APRIL	\$483.47	\$1,224.32	\$38.99	\$1,057.03	\$216.60	\$3,020.41
MAY	\$437.13	\$658.87	\$47.46	\$0.00	\$0.00	\$1,143.46
JUNE	\$623.51	\$663.55	\$96.16	\$0.00	\$0.00	\$1,383.22
JULY	\$490.89	\$88.42	\$9.96	\$0.00	\$223.65	\$812.92
AUGUST	\$418.91	\$1,223.41	\$10.17	\$636.80	\$0.00	\$2,289.29
SEPTEMBER	\$552.27	\$931.44	\$93.77	\$0.00	\$0.00	\$1,577.48
OCTOBER	\$378.89	\$657.96	\$34.54	\$1,036.23	\$216.68	\$2,324.30
NOVEMBER	\$1,207.50	\$657.96	\$45.18	\$0.00	\$0.00	\$1,910.64
DECEMBER	\$0.00	\$657.96	\$24.28	\$0.00	\$0.00	\$682.24
 TOTAL	 \$7,662.49	 \$8,184.41	 \$523.31	 \$4,035.40	 \$882.56	 \$21,288.17
 Percentage of Total	 35.99%	 38.45%	 2.46%	 18.96%	 4.15%	

CIRCULATION - 2015

OVERVIEW

Number of loans from La Crosse Public Library & branches:	938,292
Decrease from 2014:	-59,382
% Decrease from 2014:	-5.95%
Number of loans from Main:	786,976
Percent of total loans:	83.87%
Decrease from 2014:	-54,110
% Decrease from 2014:	-6.43%
Number of loans from North:	51,787
Percent of total loans:	5.52%
Decrease from 2014:	-860
% Decrease from 2014:	-1.63%
Number of loans from South:	99,529
Percent of total loans:	10.61%
Decrease from 2014:	-4,412
% Decrease from 2014:	-4.24%

DETAIL

	<u>MAIN</u>	<u>% OF TOTAL</u>	<u>CHANGE FROM 2014</u>	<u>NORTH</u>	<u>% OF TOTAL</u>	<u>CHANGE FROM 2014</u>	<u>SOUTH</u>	<u>% OF TOTAL</u>	<u>CHANGE FROM 2014</u>
Adult Printed Material	242,253	30.78%	-13,545	15,242	29.43%	-204	31,363	31.51%	-1,526
Adult Audiovisual Material	275,735	35.04%	-21,654	12,701	24.53%	-1,148	16,892	16.97%	-28
Total Adult	517,988	65.82%	-35,199	27,943	53.96%	-1,352	48,255	48.48%	-1,554
Children's Printed Material	206,468	26.24%	-6,076	17,666	34.11%	905	40,919	41.11%	-2,277
Children's Audiovisual Material	62,520	7.94%	-12,835	6,178	11.93%	-413	10,355	10.40%	-581
Total Children's	268,988	34.18%	-18,911	23,844	46.04%	492	51,274	51.52%	-2,858
TOTAL CIRCULATION OF MATERIALS	786,976	83.87%	-54,110	51,787	5.52%	-860	99,529	10.61%	-4,412

CIRCULATION (cont.)

The following chart shows the trends in circulation at Main, North, and South since 1983.

	MAIN	% CHANGE	NORTH	% CHANGE	SOUTH	% CHANGE	TOTAL	% CHANGE
1983	383,670		48,582		78,335		510,587	
1984	406,635	5.99%	56,427	16.15%	81,902	4.55%	544,964	6.73%
1985	409,050	0.59%	56,919	0.87%	80,473	-1.74%	546,442	0.27%
1986	430,883	5.34%	55,137	-3.13%	72,013	-10.51%	558,033	2.12%
1987	459,473	6.64%	57,699	4.65%	77,322	7.37%	594,494	6.53%
1988	480,342	4.54%	55,912	-3.10%	74,207	-4.03%	610,461	2.69%
1989	504,213	4.97%	57,368	2.60%	78,369	5.61%	639,950	4.83%
1990	495,747	-1.68%	53,722	-6.36%	78,659	0.37%	628,128	-1.85%
1991	504,743	1.81%	47,936	-10.77%	78,513	-0.19%	631,192	0.49%
1992	563,509	11.64%	61,972	29.28%	92,615	17.96%	718,096	13.77%
1993	624,235	10.78%	76,228	23.00%	82,851	-10.54%	783,314	9.08%
1994	593,760	-4.88%	74,142	-2.74%	109,654	32.35%	777,556	-0.74%
1995	565,001	-4.84%	74,149	0.01%	124,095	13.17%	763,245	-1.84%
1996	563,685	-0.23%	71,417	-3.68%	114,547	-7.69%	749,649	-1.78%
1997	663,068	17.63%	66,553	-6.81%	111,255	-2.87%	840,876	12.17%
1998	629,836	-5.01%	67,404	1.28%	107,576	-3.31%	804,816	-4.29%
1999	619,485	-1.64%	61,353	-8.98%	96,293	-10.49%	777,131	-3.44%
2000	602,359	-2.76%	61,386	0.05%	92,908	-3.52%	756,653	-2.64%
2001	607,882	0.92%	62,163	1.27%	95,028	2.28%	765,073	1.11%
2002	638,125	4.98%	59,910	-3.62%	89,061	-6.28%	787,096	2.88%
2003	674,197	5.65%	61,782	3.12%	96,174	7.99%	832,153	5.72%
2004	732,353	8.63%	59,779	-3.24%	95,123	-1.09%	887,255	6.62%
2005	791,405	8.06%	60,294	0.86%	96,913	1.88%	948,612	6.92%
2006	857,997	8.41%	60,355	0.10%	105,389	8.75%	1,023,741	7.92%
2007	883,712	3.00%	67,630	12.05%	110,553	4.90%	1,061,895	3.73%
2008	954,861	8.05%	72,602	7.35%	116,380	5.27%	1,143,843	7.72%
2009	1,026,401	7.49%	76,000	4.68%	111,685	-4.03%	1,214,086	6.14%
2010	1,035,907	0.93%	76,889	1.17%	122,120	9.34%	1,234,916	1.72%
2011	1,057,330	2.07%	77,387	0.65%	128,397	5.14%	1,263,114	2.28%
2012	1,011,304	-4.35%	72,408	-6.43%	131,546	2.45%	1,215,258	-3.79%
2013	975,879	-3.50%	66,563	-8.07%	129,281	-1.72%	1,171,723	-3.58%
2014	841,086	-13.81%	52,647	-20.91%	103,941	-19.60%	997,674	-14.85%
2015	786,976	-6.43%	51,787	-1.63%	99,529	-4.24%	938,292	-5.95%
1983-2015		105.12%		6.60%		27.06%		83.77%

STANDARDS:

		2015	2014
Average no. of circulations per service hour :	Main:	240	257
	North:	26	26
	South:	49	51
Average no. of circulations per service day:	Main:	2,236	2,389
	North:	171	174
	South:	328	343

INFORMATION/QUESTIONS - 2015

Total number of reference questions asked by patrons at La Crosse Public Library & its branches			76,808
Decrease over 2014	-16,597		
Percentage decrease over 2014	-17.77%		
		<u>PER DAY OPEN</u>	<u>PER HR OPEN</u>
Number asked of the REFERENCE DESK staff:	25,395	72.1	7.7
Percentage of total questions:	33.06%		
Decrease over 2014	-1,137		
Percentage decrease over 2014	-4.29%		
Number asked of the ARCHIVES ROOM staff:	11,997	34.1	4.5
Percentage of total questions:	15.62%		
Decrease over 2014	-432		
Percentage decrease over 2014	-3.48%		
Number asked of the CHILDREN'S ROOM staff:	8,788	25.0	2.7
Percentage of total questions:	11.44%		
Decrease over 2014	-17,160		
Percentage decrease over 2014	-66.13%		
Number asked of the CIRCULATION staff:	21,346	60.6	6.5
Percentage of total questions:	27.79%		
Increase over 2014	6,422		
Percentage increase over 2014	43.03%		
Number asked of the NORTH BRANCH staff:	3,874	12.8	1.7
Percentage of total questions:	5.04%		
Decrease over 2014	-3,926		
Percentage decrease over 2014	-50.33%		
Number asked of the SOUTH BRANCH staff:	5,408	17.8	2.4
Percentage of total questions:	7.04%		
Decrease over 2014	-364		
Percentage decrease over 2014	-6.31%		
# of Genealogy database web searches:	220,544		
Total number of people using the Archives Room:	3,225		
Avg no. of people per service day:	9.16		
Increase over 2014	494		
Percentage increase over 2014	18.09%		

INFORMATION/QUESTIONS (cont.)

The following table shows the changes in reference question statistics from 1983-2014:

	REFERENCE DESK	% CHANGE	ARCHIVES ROOM	% CHANGE	CHILDREN'S ROOM	% CHANGE	NORTH BRANCH	% CHANGE	SOUTH BRANCH	% CHANGE
1983	38,948	*	3,255		4,628		4,669		3,627	
1984	44,807	15.04% *	3,431	5.41%	4,623	-0.11%	5,267	12.81%	4,575	26.14%
1985	45,310	1.12%	3,740	9.01%	4,057	-12.24%	4,960	-5.83%	5,826	27.34%
1986	49,525	9.30%	4,187	11.95%	6,164	51.93%	5,692	14.76%	4,884	-16.17%
1987	52,878	6.77%	4,606	10.01%	7,260	17.78%	7,992	40.41%	5,769	18.12%
1988	53,522	1.22%	4,271	-7.27%	8,871	22.19%	8,407	5.19%	4,783	-17.09%
1989	57,378	7.20%	5,905	38.26%	8,779	-1.04%	7,894	-6.10%	4,975	4.01%
1990	58,256	1.53%	7,464	26.40%	8,379	-4.56%	8,131	3.00%	5,825	17.09%
1991	61,017	4.74%	7,660	2.63%	8,273	-1.27%	7,835	-3.64%	6,170	5.92%
1992	64,900	6.36%	9,841	28.47%	8,943	8.10%	10,124	29.22%	7,449	20.73%
1993	64,377	-0.81%	9,967	1.28%	9,748	9.00%	10,018	-1.05%	5,330	-28.45%
1994	64,723	0.54%	10,945	9.81%	8,650	-11.26%	10,609	5.90%	10,592	98.72%
1995	63,497	-1.89%	10,333	-5.59%	8,534	-1.34%	10,809	1.89%	9,771	-7.75%
1996	64,989	2.35%	10,693	3.48%	7,811	-8.47%	10,067	-6.86%	4,279	-56.21%
1997	67,202	3.41%	12,068	12.86%	12,381	58.51%	22,781	126.29%	11,577	170.55%
1998	67,841	0.95%	10,817	-10.37%	12,925	4.39%	22,850	0.30%	19,450	68.01%
1999	69,182	1.98%	11,466	6.00%	13,214	2.24%	29,208	27.82%	20,582	5.82%
2000	59,839	-13.50%	11,305	-1.40%	18,494	39.96%	16,744	-42.67%	24,544	19.25%
2001	56,081	-6.28%	12,896	14.07%	14,591	-21.10%	19,519	16.57%	22,721	-7.43%
2002	53,328	-4.91%	13,588	5.37%	15,028	2.99%	17,138	-12.20%	23,461	3.26%
2003	58,096	8.94%	13,615	0.20%	18,680	24.30%	16,968	-0.99%	14,927	-36.38%
2004	63,938	10.06%	14,291	4.97%	19,803	6.01%	13,076	-22.94%	22,182	48.60%
2005	59,160	-7.47%	13,002	-9.02%	17,486	-11.70%	15,939	21.90%	21,182	-4.51%
2006	50,773	-14.18%	12,853	-1.15%	10,035	-42.61%	10,549	-33.82%	8,979	-57.61%
2007	50,618	-0.31%	11,892	-7.48%	10,556	5.19%	10,972	4.01%	11,414	27.12%
2008	45,276	-10.55%	13,902	16.90%	12,844	21.67%	12,220	11.37%	13,624	19.36%
2009	49,221	8.71%	13,692	-1.51%	10,296	-19.84%	12,194	-0.21%	12,038	-11.64%
2010	49,656	0.88%	13,850	1.15%	8,762	-14.90%	16,328	33.90%	17,160	42.55%
2011	49,423	-0.47%	14,634	5.66%	8,008	-8.61%	9,932	-39.17%	13,026	-24.09%
2012	44,010	-10.95%	14,645	0.08%	17,576	119.48%	13,910	40.05%	17,264	32.53%
2013	44,827	1.86%	12,919	-11.79%	20,020	13.91%	14,664	5.42%	9,516	-44.88%
2014	26,532	-40.81%	12,429	-3.79%	25,948	29.61%	7,800	-46.81%	5,772	-39.34%
2015	25,395	-4.29%	11,997	-3.48%	8,788	-66.13%	3,874	-50.33%	5,408	-6.31%
1983-2015		-34.80%		268.57%		89.89%		-17.03%		49.10%

Reference questions per city resident:

1.48

*Directional questions were included in 1983 and 1984 statistics.