Computer Use & Access

Providing access to technology for educational and recreational purposes is a core service of the La Crosse Public Library. Each location has desktop and laptop computers with Microsoft Office software, access to printing ($), and an open, unsecure wireless network. To ensure equal access, computer use is regulated with time management software. Maximum daily use varies by location and age. Guests are welcome, but regular users are required to use a library card for access. The Library **offers [computer classes](#)** for those new to technology or who want to brush up their skills.

Friendly Computer Use Agreement

- Be kind, use headphones, and turn off your phone ringer.
- I will not conduct illegal activity on library equipment or networks.
- Understand that files saved on Library computers are not saved between sessions.
- I will not damage or alter the computer in any way, download content that is protected by copyright law, or introduce malware or viruses.

- One card per person. I will use my own library card.
- Make your child your priority. As a parent or guardian, I will be responsible for my child's computer use and behavior.
- I will not send or post anything threatening, harassing, obscene or abusive.

Serious Acceptable Use Policy

A. LEGAL USE The public and staff may use library computing resources only for legal purposes. Examples of unacceptable purposes include, but are not limited to, the following:

- Harassment;
- Libel or slander;
- Destruction of, damage to, or altering equipment, software, or data belonging to the Library or others;
- Disruption or unauthorized monitoring of electronic communications;
- Unauthorized copying of copyright-protected material;
- Conducting illegal activities of any kind.

B. ETHICAL USE Library computing resources should be used in accordance with the ethical standards of the Library. Examples of unacceptable use (some of which may also have legal consequences) include, but are not limited to, the following:

- Violation of computer system security;
- Unauthorized use of computer accounts, access codes, or network identification numbers assigned to others;

- Violation of software license agreements;
- Violation of network usage policies and regulations;
- Violation of another person's privacy.

A refusal to abide by legal and ethical guidelines will result in suspension of library privileges. The Library assumes no liability for loss or damage to the patron's data or for any damage or injury arising from invasion of the patron's privacy. The Library filters for pornographic content. Users may ask staff to unblock sites which have been mistakenly blocked.

Reviewed and reapproved by the Board of Trustees, February 11, 2016