



# City of La Crosse, Wisconsin

La Crosse Public Library  
800 Main Street  
La Crosse WI 54601

## Meeting Minutes

### Library Board

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Tuesday, May 13, 2025

5:00 PM

La Crosse Public Library  
Auditorium (Lower Level)

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#### Call to Order

*The Chair, Sue Anglehart, called the meeting to order at 5:02 p.m.*

#### Roll Call

*PRESENT: Sue Anglehart, Kathy Ivey, Araysa Simpson, Erin Raymus, Aaron Engel, Jessica Thill, Rosanne Northwood, Katie Bittner, Mac Kiel (joined at 5:05 p.m.), Tamra Dickinson*

*ABSENT:*

*STAFF: Shanneon Grant, Dawn Wacek, Daniel Whitmore, Brooke Newberry, Amber Leibundgut-Peterson, Miranda Greeno*

#### Agenda Items:

#### 1 Welcome and Introduction of New Board Members

*The Board welcomes Rosanne Northwood as the new Common Council representative and welcomes back Mac Kiel as a citizen member.*

#### 2 Approval of Minutes from Regular Board Meeting – April 8, 2025

**Motion to approve the minutes from the regular Board meeting of April 8, 2025.  
(Aaron Engel/Erin Raymus) Carried**

#### 3 Approval of Minutes from Committee of the Whole – May 6, 2025

**Motion to approve the minutes from the Committee of the Whole meeting of May 6, 2025.  
(Aaron Engel/Jessica Thill) Carried**

#### 4 Approval of Bills & Financial Reports – April 2025

**Motion to approve the bills and financial reports from April 2025.  
(Erin Raymus/Katie Bittner) Carried**

#### 5 Reports

### 5.1 Director's Report

#### 5.11 Vacancy Report

*Librarian Emily Mootz has accepted a position at Western Technical College as a Project Proven Instructor. The position on our Public Experiences Team has been posted on LPL's website.*

#### 5.12 Staff Workshop

*Director Grant expressed her appreciation to the Board for approving the half-day closure on May 9, and once again demonstrating support for library staff, this time to provide a workshop on strategies to cope with change.*

#### 5.13 Flexible Facilities Project

- *Construction bid was awarded to Market and Johnson and was approved by the Common Council on May 8.*
- *LPL is soliciting Request for Proposals for Grant Administration Services.*
- *Grant forms are being updated to pass the baton to Interim Director.*
- *LPL has received confirmation steps required to begin requesting grant reimbursement have been successfully completed.*

#### 5.14 Programming Highlights

*Ms. Grant shared with the Board that the Library is getting ready for the Summer Library Program. With construction forthcoming, many summer activities and programs will move offsite. Many of those taking place in the Library will be held in the Auditorium as Main Hall transforms into a space for public computers, printing/copying, popular collections and some seating. Creation Space will be closing May 15, along with Archives Reading Room. The Library is excited to team up with the Franciscan Spirituality Center to offer a creative space at the Clare Art Room while LPL is under renovation. While the Archives Reading Room won't be accessible during construction, online and phone services will continue.*

### 5.2 Director Search: Hiring Committee Report

*Board President Anglehart shared with the Board that from the 14 applications received, the hiring committee has chosen six qualified candidates to be interviewed during the last week in May. The hiring committee will leave the possibility open for a second interview. If a second interview is not needed, the June 3 Committee of the Whole meeting may be converted into a special meeting to approve the hiring committee's decision.*

### 5.3 Committee of the Whole Report – May 6, 2025

#### 5.31 Approval to utilize Operating Funds for Grant Administration

**Motion to approve the use of operating funds up to \$20,000 for grant administration.**

**(Aaron Engel/Erin Raymus) Carried**

#### 5.32 Approval to utilize Special Trustees Fund for Restroom Remodel

*The Board acknowledged that by approving this motion, they would be dipping below the one million dollar balance and spending principal to fund the restroom remodel. The Board will craft a Special Trustees Fund statement to address spending practices.*

Motion to approve the use of Special Trustees Fund in the amount of \$195,000 for restroom remodel.  
(Aaron Engel/Araysa Simpson) Carried

## **6 Old Business**

### *6.1 Fund Balance Priorities*

#### *6.11 Approval to utilize Fund Balance for Architectural Expenses*

Motion to approve the use of fund balance up to \$6,600 for architectural expenses.  
(Aaron Engel/Erin Raymus) Carried

#### *6.12 Approval to utilize Fund Balance for Library Vehicle*

Motion to approve the use of fund balance up to \$76,537 to purchase a Library vehicle.  
(Katie Bittner/Aaron Engel) Carried

## **7 New Business**

## **8 Topics for Future Meetings**

### *8.1 Capital Campaign Planning*

### *8.2 Board Statement—Special Trustees Expenditures*

## **9 Public Comment / Other**

**Adjournment at 6:03 p.m.**

Motion to adjourn.  
(Araysa Simpson/Erin Raymus) Carried



# City of La Crosse, Wisconsin

La Crosse Public Library  
800 Main Street  
La Crosse WI 54601

## Meeting Minutes

### Library Board

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Tuesday, June 3, 2025

5:00 PM

La Crosse Public Library  
Auditorium (Lower Level)

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#### SPECIAL MEETING

#### Call to Order

*The Chair, Sue Anglehart, called the meeting to order at 5:01 p.m.*

*PRESENT: Sue Anglehart, Kathy Ivey, Katie Bittner, Jessica Thill, Rosanne Northwood, Mac Kiel, Araysa Simpson*

*ABSENT: Erin Raymus, Aaron Engel*

*STAFF: Dawn Wacek, Daniel Whitmore, Miranda Greeno*

#### Agenda Items:

#### 1 Library Director Search Update (CLOSED SESSION)

##### CLOSED SESSION

Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.  
(Araysa Simpson/Kathy Ivey) Carried

Time: 5:04 p.m.

##### Roll Call Vote:

- Sue Anglehart Aye
- Kathy Ivey Aye
- Katie Bittner Aye
- Mac Kiel Aye
- Araysa Simpson Aye
- Jessica Thill Aye
- Rosanne Northwood Aye

Motion to reconvene into open session.  
(Kathy Ivey/Jessica Thill) Carried

Time: 6:22 p.m.

**Roll Call Vote:**

- Sue Anglehart Aye
- Kathy Ivey Aye
- Katie Bittner Aye
- Mac Kiel Aye
- Araysa Simpson Aye
- Jessica Thill Aye
- Rosanne Northwood Aye

**Motion to hire Dawn Wacek as the next Director of La Crosse Public Library at grade 18 step 3, effective upon acceptance.  
(Mac Kiel/Araysa Simpson) Carried**

**Adjournment at 6:28 p.m.**

**Motion to adjourn.  
(Araysa Simpson/Kathy Ivey) Carried**

## LA CROSSE PUBLIC LIBRARY- FINANCIAL SUMMARY REPORT

May 2025

	Current Period	Year-to- Date	Percent of Budgeted Amount
<b><u>DISBURSEMENTS</u></b>			
City Operating Budget	\$679,765	\$2,036,602	42.17%
In-House Checking	\$15,750	\$57,541	
<b>Total Disbursements:</b>	\$695,515	\$2,094,143	
<b><u>RECEIPTS</u></b>			
Misc. Income	\$31,200	\$216,336	127.15%
WRLS Contract	\$0	\$0	0.00%
In-House Checking	\$6,510	\$108,504	
<b>Total Receipts:</b>	\$37,710	\$324,840	

42% of the year has elapsed


**LA CROSSE**  
**PUBLIC LIBRARY**

## RECEIPTS DEPOSITED THROUGH CITY HALL

May 2025

	Current Month Income	Year-to-Date Income	Budgeted Amount	% of Estimated Income for 2024
<b><u>MISC. INCOME</u></b>				
Over/Short				
Service Fees	\$300.57	\$509.95	\$0.00	
Damage to City Property	\$1,937.30	\$4,351.52	\$4,000.00	108.79%
Out of State Registration	\$972.28	\$2,309.83	\$2,500.00	92.39%
Misc. Fees and Fines	\$135.21	\$427.26	\$1,300.00	32.87%
County Contributions	\$0.00	\$180,883.00	\$180,882.00	100.00%
Pcard rebates	\$0.00	\$0.00	\$5,000.00	0.00%
Sale of Property/Equipment	\$0.00	\$0.00		
Restitution				
WRLSWEB				
<b>Subtotal Misc. Income</b>	<b>\$3,345.36</b>	<b>\$188,481.56</b>	<b>\$193,682.00</b>	<b>97.31%</b>
<b><u>INCOME FROM WRLS CONTRACT</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,654.00</b>	<b>0.00%</b>
<b>Total Income:</b>	<b>\$3,345.36</b>	<b>\$188,481.56</b>	<b>\$216,336.00</b>	<b>87.12%</b>
<b>City Allocation</b>			<b>\$4,984,759.00</b>	
<b>TOTAL BUDGETED INCOME:</b>			<b>\$5,201,095.00</b>	

## CITY OPERATING BUDGET REPORT

May 2025

	Budgeted Amount 2025	Current Period Expended	Year-to- Date Expended	% of Total Budget Expended	BALANCE
<b>GENERAL ADMINISTRATION</b>					
Recruitment Fees & Services		\$0	\$0.00		\$0
Salaries (+ \$135,000 unapplied COLA/Step)	\$3,065,612	\$495,268	\$1,250,141	40.78%	\$1,815,471
Cell phone reimbursement		\$145	\$605		(\$605)
Health Insurance	\$702,117	\$62,931	\$225,474	32.11%	\$476,643
Life Insurance	\$16,216	\$239	\$2,525	15.57%	\$13,691
Social Security/Medicare	\$234,519	\$36,659	\$92,342	39.37%	\$142,177
Wisconsin Retirement System	\$197,033	\$30,569	\$77,739	39.45%	\$119,294
Other Benefits		\$0	\$764		(\$764)
Contract Services	\$120,075	\$16,904	\$56,079	46.70%	\$63,996
Conference/Travel Expenses	\$13,725	\$1,401	\$5,937	43.26%	\$7,788
Telephone Expenses	\$23,000	\$1,834	\$9,312	40.49%	\$13,688
Electricity	\$99,251	\$5,010	\$21,269	21.43%	\$77,982
Water	\$5,414	\$0	\$464	8.56%	\$4,950
Natural Gas	\$62,579	\$2,914	\$20,151	32.20%	\$42,428
Sewer	\$4,930	\$0	\$630	12.78%	\$4,300
Storm Water	\$3,914	\$0	\$395	10.09%	\$3,519
Supplies	\$23,232	\$2,588	\$4,495	19.35%	\$18,737
Gasoline	\$1,000	\$62	\$270	26.95%	\$731
Postage	\$2,300	\$0	\$512	22.27%	\$1,788
Memberships/Subscriptions (WRLS WEB)	\$50,433	\$0	\$49,327	97.81%	\$1,106
Repair & Maintenance	\$73,885	\$4,633	\$35,654	48.26%	\$38,231
R&M Equipment Repair		\$0	\$0		\$0
Building Improvements	\$10,000	\$0	\$0	0.00%	\$10,000
<b>Sub Total:</b>	\$4,709,235	\$661,157	\$1,854,086	39.37%	\$2,855,149
<b>AUTOMATION</b>					
Computer Equipment/Software/Vendor	\$167,560	\$3,592	\$96,499	57.59%	\$71,061
<b>Sub Total:</b>	\$167,560	\$3,592	\$96,499	57.59%	\$71,061
<b>MATERIALS</b>					
Books and Publications	\$324,300	\$15,015	\$86,016	26.52%	\$238,284
<b>Sub Total:</b>	\$324,300	\$15,015	\$86,016	26.52%	\$238,284
<b>TOTAL BUDGET:</b>	<b>\$5,201,095</b>	<b>\$679,765</b>	<b>\$2,036,602</b>	<b>39.16%</b>	<b>\$3,164,493</b>



					ITEM 3B
<b><u>FUND BALANCE (formerly Carryover)</u></b>					
	<b>Amount</b>		<b>Expended</b>	<b>% Spent</b>	<b>Available Balance</b>
Fund Balance into 2025	\$136,701.99				
Architectural fees 2024 (paid in 2025)	\$3,565				
Grant Administration up to \$20,000 (approved 5/13)	\$0				
Library Vehicle up to \$76,537 (approved 5/13)	\$0				
<b>Total available after expenditures - contingency:</b>	<b>\$83,137</b>				

**DETAIL - CITY OPERATING BUDGET**

May 2025

**GENERAL LIBRARY ADMINISTRATION****TRAINING/CONFERENCE REG - 1004010-521005**

Library Journal Course - Library Management Training	\$ 1,162.47	Registration - P. Rustad, C. Zrostlik, H. Miller
WAPL Hotel	\$213.98	Hotel - D. Wacek
WLA	\$25.00	Webinar - A. Baumann

**CONTRACTUAL SERVICES - 1004010-520110**

De Lage Landen	\$84.60	Monthly copier lease
Marco	\$714.06	Printer service contract
Talon Protection Agency 4/1 - 4/30	\$16,105.00	Security services

**GASOLINE - 1004010-532055**

Kwik Trip	\$62.06	Gasoline
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**REPAIR & MAINTENANCE - 1004010-540000**

Ahern	\$1,846.63	Annual fire and sprinkler inspections
Ebay	\$57.05	Flush valve, V-belt
Glenn Garbers	\$400.00	February and March snow plowing (4 days)
Hilltop Refuse & Recycling	\$973.15	Dumpster rental
Lackore Electric	\$79.90	Air handler repair
Menards	\$231.95	Lawn patch, lawn care supplies, air handler parts
Solid Waste Dept.	\$58.55	Landfill dropoff
UniFirst	\$297.72	Mats, mops, & rags

**SUPPLIES/MISC - 1004010-532000**

Amazon	\$1,162.45	Outreach materials, backpacks, notebooks, pencils, wrist rest,
Loffler	\$426.03	Overage fees, toner
Paper Roll Products	\$873.99	Receipt paper

**TELEPHONE - 1004010-521101**

Brightspeed	\$283.34	Analog phone service
Lumen	\$4.49	Long distance charges
Nextiva	\$1,328.05	Phone service
Spectrum	\$170.00	Phone internet service
Verizon	\$46.22	Cell phone service

**AUTOMATION****COMPUTER EQUIPMENT/SOFTWARE - 1004010-533010**

Adobe	\$244.93	Creative Cloud all apps
Amazon	\$297.86	Projector lamp, flash drives, fiber optic cables, label maker refills
Gaggle	\$2,875.00	Email backup service
Microsoft	\$92.85	Office 365
MX Toolbox	\$240.00	Networking monitor

## IN-HOUSE CHECKING REPORT

May 2025

**RECEIPTS:****1400 ACCOUNT**

Copy Machines/Printing	\$174.99
Subtotal	\$174.99

**3400 ACCOUNT****Purpose of Gift**

Tiny Art Show	\$95.00	Programming - General
Franciscan Sisters	\$300.00	PE- Film fee reimbursement
Cash donations (various)	\$591.19	Discretionary
Adult Storytime donations	\$30.00	PE
JEI Vending	\$18.83	Misc.
Trust Point	\$2,191.52	G. Gordon - quarterly interest distribution
M. Hill	\$25.00	Archives donation
Trust Point	\$831.78	D. Gordon - quarterly interest distribution
Tote Sales	\$5.00	Fundraising
Threadless - Paypal	\$71.38	Pantry - Transfer of online donations to in-house checking Jan 1 - May 2
Give Butter Donations	\$2,175.00	Discretionary - Transfer of online donations to in-house checking Jan 1 - May 2
Subtotal	\$6,334.70	

**4400 ACCOUNT**

Credit Card Receipts	\$0.00
	\$0.00

**Total Receipts: \$6,509.69**

**DISBURSEMENTS:****3400 ACCOUNT****Source of Funds - Item Purchased**

B. Brown	\$110.52	Pantry - bike light reimbursement
Cardmember Services	\$487.10	Washburn \$410.60 Candace Iloh - books; Misc \$76.50 fees and interest
Cardmember Services	\$2,984.43	Creation Space \$29.99 kraft paper roll; General Programming \$178.59 Mailchimp, Zoom, Spotify, rubber brayer rollers; Public Experiences \$440.90 Facebook event boost, planters, soil, epoxy stickers, pressed flowers, gummy candies, metal tins, paper punches, silicone mold supplies, zine making guide, glitter hot glue sticks, sensory support supplies, air dry clay; Outreach \$321.43 friendship bracelets, earbuds, LPL bag repairs, green book tape, Juneteenth Celebration booth rental, LPL tablecloth, tally counter; Archives \$8.95 plastic flower pot; Washburn \$725.40 Candace Iloh - books and hotel stay; ALA Grant \$1,279.17 books
M. Strange	\$4,737.49	TWWLI Grant disbursement
Fifth Avenue Awards	\$33.75	Discretionary - Collins Family donation plaque - North
Cardmember Services - Walmart	\$115.48	PE \$83.59 programming snacks; OM \$31.89 Seed/gardening supplies
A. Friedtanzner	\$250.00	PE - A Game of Values program - 6/1
K. Thompson	\$150.00	PE - Nature Place program 6/12
ZooZort Corp	\$875.00	PE - Nature Place program 6/17
International Owl Center	\$460.00	PE - International Owl Center program 6/24
B. Olson- Pollack	\$70.00	G. Gordon - Qigong class 6/7
J. Pedretti	\$210.00	G. Gordon - chair yoga 6/5, 6/19, 6/26
J. Ann Neve	\$158.05	FOL - planters
Cardmember Services	\$2,000.00	PE \$1134.59 Downtown Main St. gift cards - prizes, dry erase markers, paint cutouts, magnets, books, paper rolls, construction paper, art kits, shower curtain liners, stickers; ALA Grant \$865.41 books
	\$0.00	
Subtotal	\$12,641.82	

**4400 ACCOUNT**

Bank Charge/Disbursements	\$3,028.51	City credit card transfer of funds for 1/1/24 - 5/31/24
Subtotal	\$3,028.51	

**Total Disbursements: \$15,670.33**

## IN-HOUSE CHECKING REPORT- SUMMARY

May 2025

MONTHLY ACTIVITY SUMMARY1400 ACCOUNT (COPY)

End of April Balance	\$25,368.99
Income	\$174.99
Disbursements	\$0.00
End of May Balance	\$25,543.98

3400 ACCOUNT (GIFT)

End of April Balance	\$208,510.77
Income	\$6,334.70
Disbursements	-\$12,641.82
End of May Balance	\$202,203.65

4400 ACCOUNT (CREDIT CARD)

End of April Balance	\$43,249.45
Income	\$0.00
Disbursements	-\$3,108.36
End of May Balance	\$40,141.09

YEAR-TO-DATE ACTIVITY SUMMARY1400 ACCOUNT (COPY)

Income	\$3,208.38
Disbursements	(\$337.17)

3400 ACCOUNT (GIFT)

Income	\$101,092.87
Disbursements	(\$48,553.84)

4400 ACCOUNT (CREDIT CARD)

Income	\$4,202.25
Disbursements	(\$8,650.34)

## GIFT FUND (RESTRICTED) AS OF 5/31/2025

May 2025

	1/1/2024 Balance	YTD Debits	YTD Credits	Current Balance
<b>Library Materials</b>				
Regional Read	\$1,196.00	\$0.00	\$0.00	\$1,196.00
<b>Subtotal:</b>	\$1,196.00	\$0.00	\$0.00	\$1,196.00
<b>Miscellaneous</b>				
Archives	\$34,293.06	\$803.12	\$2,859.35	\$36,349.29
Creation Space	\$1,304.24	\$709.46	\$3,524.00	\$4,118.78
Discretionary (Equipment/Furniture)	\$7,002.78	\$1,552.75	\$8,903.07	\$14,353.10
Friends	\$2,370.76	\$2,731.66	\$2,500.00	\$2,139.10
Fundraising	\$25,619.01	\$0.00	\$145.00	\$25,764.01
Donald (Sandy) Gordon Estate	\$801.47	\$0.00	\$3,482.65	\$4,284.12
Gertrude Salzer Gordon Estate	\$10,582.83	\$12,933.59	\$8,970.51	\$6,619.75
Misc.	\$6,073.84	\$3,177.22	\$1,575.26	\$4,471.88
Misc. - Art Fund	\$759.16	\$0.00	\$0.00	\$759.16
Misc. - Banner Project	\$2,010.54	\$0.00	\$1,000.00	\$3,010.54
Misc. - Mobile Library	\$4,011.49	\$0.00	\$0.00	\$4,011.49
North Enhancements	\$0.00	\$0.00	\$50,000.00	\$50,000.00
Pantry	\$9,479.95	\$2,341.97	\$198.16	\$7,336.14
Programming - General	\$868.80	\$829.27	\$220.00	\$259.53
Programming - Public Experiences	\$6,516.42	\$10,620.68	\$10,530.00	\$6,425.74
Programming - Outreach/Marketing	\$2,176.77	\$4,359.22	\$5,000.00	\$2,817.55
Programming - YS Misc	\$2,782.55	\$0.00	\$0.00	\$2,782.55
Spec. Trustees - General	\$1,001.00	\$0.00	\$0.00	\$1,001.00
Spec. Trustees - Board Retreat	-\$462.71	\$0.00	\$462.71	\$0.00
Spec. Trustees - Main Space Audit	-\$271.84	\$0.00	\$0.00	-\$271.84
Spec. Trustees - Retirements	-\$695.51	\$300.00	\$695.51	-\$300.00
Tool Library	-\$218.22	\$10.77	\$1,266.00	\$1,037.01
Washburn	\$14,963.19	\$3,516.63	\$833.19	\$12,279.75
<b>Subtotal:</b>	\$130,969.58	\$43,886.34	\$102,165.41	\$189,248.65
<b>GRANTS</b>				
ALA Grant	4,282.90	\$3,044.58	\$0.00	\$1,238.32
Foundation Grant	\$2,256.82	\$1,000.00	\$0.00	\$1,256.82
World We Live in Grant (Fiscal Agent)	\$4,737.49	\$4,737.49	\$0.00	\$0.00
<b>Subtotal:</b>	\$11,277.21	\$8,782.07	\$0.00	\$2,495.14
<b>YTD TOTALS</b>	<b>\$143,442.79</b>	<b>\$52,668.41</b>	<b>\$102,165.41</b>	<b>\$192,939.79</b>
<b>BANK BALANCE</b>				<b>\$192,939.79</b>

# Special Trustees

## Benchmark and Practices

### History

The Special Trustees Fund was established in the 1980's with an originating principal amount of \$126,676.88 as a repository for funds coming to the library for gifts or bequests. It is an investment managed by Trustpoint Financial Services and may only be used with the approval of the Library Board.

It is deemed a restricted fund because the Board practice is to utilize only the fund earnings. These funds may be used for the enrichment of library experiences or capital improvements but will not be used for operating expenses such as salaries or wages.

### Historical Statements of Purpose

1/17/1985

The income from the Trust Fund may be used and spent, and the principal to be preserved intact.

8/29/1985

Resolved that the La Crosse Trust Company, agent of the La Crosse Public Library Trustees Special Fund, is hereby authorized to make distributions from income and/ or principal of said agency at the written direction of either the current president or vice president by consent of the Board.

1/16/1986

The Board of the Library Trustees recognizes the tradition established by the city of La Crosse in providing funding for high quality basic public library service to its citizens. Recognizing also the opportunity to enrich library service, the Board hereby adopts a policy of encouraging, seeking, and receiving gifts of money and property to the library, conditioned upon the commitment that such gifts, unless otherwise stipulated, will be used for service enhancement, special programs, building renovation or expansion, and experimental opportunities beyond those which have constituted traditional city responsibilities. Any restriction on a gift or request will be honored if the restriction is consistent with public and library policy.

## **Library Board Spending Practice**

The Board's practice is not to spend above the fund's earnings, or to spend principal to meet operating expenses as per the motion to clarify the practice approved May 15, 2014.

While the current fund balance is over one million dollars, the Board controls this investment. Donations were made with the understanding that gifts would be utilized for specific expenses that the operating budget cannot or should not cover. The board has the obligation to honor the donor's requests and utilize the funds for the intended purpose.

The original bequests of \$126, 676.88 and later gifts totaling \$917,543.12 offer an established principal amount of \$1,044,220.00. The Board continues to prefer to spend only the fund earnings when financing special projects and capital, but may at their discretion, spend principal to fund specific enhancements with the goal of recouping that amount as quickly as feasible after expenditure.

From 1985 to 2024, the Board invested \$1,837,816 in various capital and special projects and remains committed to maintaining a balance exceeding one million dollars.

In 2025, the Board approved the allocation of up to \$195,000 from the \$1,049,921.40 balance to support a remodel of the first-floor restrooms as an in-kind contribution to the FFP Grant-funded renovation.

## **Statement of Purpose and Continuing Practice 2025**

The Board continues to prefer to spend only the fund earnings when financing special projects and capital, but may, at their discretion, spend principal to fund specific enhancements with the goal of recouping that amount as quickly as feasible after expenditure. Special Trustee funds are not to be utilized for regular operating expenses.