# **Budget Reduction Options**

VS

# Maintain Both Locations



• Reduce 4 Service Hours at Main and 16 Service Hours at North.



• Reduce staff by 1.5 FTE



• Eliminate programs, including some storytimes, summer events, outreach services, archives hours.



• Services would be maintained at 2 brick and mortar facilities.



# Consolidate w/ Potential Expansion



• Expand Main service hours by 8 per week.



• Additional weekly outreach to schools, BGC, and collaborative program spaces.



• Addition of 24/7 materials access points on North and South ends of city. Mobile and pickup/ drop-off services would be expanded to far south and far north ends of city.



• Achieve structural savings from the cost of maintaining a secondary facility.

# **Budget Reduction Alternates**



Maintain Both Locations through June 2026



Reduce 4 Service Hours at Main and 12 Service Hours at North.



• Reduce staff by 1 FTE



Maintain current programs and services



Services would be maintained at 2 brick and mortar facilities for 6 months.

Savings: \$176,913



Maintain Both Locations through September 2026



 Reduce 4 Service Hours at Main and 12 Service Hours at North.



• Reduce staff by 1 FTE



• Maintain current programs and services



• Services would be maintained at 2 brick and mortar facilities for 6 months.

Savings: \$167,538\*



# City of La Crosse, Wisconsin

La Crosse Public Library 800 Main Street La Crosse WI 54601

### **Meeting Minutes**

# **Library Board**

Tuesday, October 14, 2025 5:00 PM La Crosse Public Library
Auditorium (Lower Level)

#### Call to Order

The Chair, Sue Anglehart, called the meeting to order at 5:00 p.m.

PRESENT: Sue Anglehart, Jess Thill, Aaron Engel, Kathy Ivey, Katie Bittner

ABSENT: Araysa Simpson, Erin Raymus, Rosanne Northwood, Mac Kiel

STAFF: Dawn Wacek, Daniel Whitmore, Cynthia Arauz, Brooke Newberry, Amber Leibundgut-Peterson, Miranda Greeno

#### **Agenda Items:**

#### 1 Approval of Minutes from Regular Board Meeting – September 9, 2025

Motion to approve the minutes from the regular Board meeting of September 9, 2025.

(Kathy Ivey/Aaron Engel) Carried

#### 2 Approval of Minutes from Committee of the Whole – October 7, 2025

Motion to approve the minutes from the Committee of the Whole meeting of October 7, 2025.

(Aaron Engel/Katie Bittner) Carried

#### 3 Approval of Bills & Financial Reports – September 2025

Motion to approve the bills and financial reports from September 2025. (Kathy Ivey/Aaron Engel) Carried

Consensus was reached to move public comment to agenda item 4.

#### 4 Public Comment / Other

William Bittner, resident of La Crosse, expressed to the Board that North Community Library is one of the last few third spaces on the Northside of La Crosse. Noting the value and importance of this physical space.

Barb Janssen, District 3 City Council member, shared that she has received an outpouring of concern from community members and that North Community Library is

a third space for many residents. Ms. Janssen encouraged the Board to take 30 days before voting while continuing to take input from residents.

Jerry Swim, resident of La Crosse and member of Lower Northside and Depot Neighborhood Association, expressed concern for the children that live on the Northside of La Crosse. Noting that there are multiple schools within walking distance of the North Community Library.

Rachel Lysne, resident of West Salem and Library Media Specialist at Northside Elementary School, shared how Northside Community Library is utilized for storytimes, school visits, computer access, and is a safe place for children and families during afterschool hours.

Erin Goggin, District 2 City Council member, stated that the viaduct and railroads limit access to the Main Street Library. She asked the Board to consider the children, working families, and disenfranchised community members. Ms. Goggin encouraged the Board to wait to vote until the regular Board meeting in November while continuing to take input from residents.

Liam Bittner, resident of La Crosse, shared that he and his friends love spending time at North Community Library. Noting the crafts and fun activities that take place there. Mr. Bittner expressed that he hopes the Board does not close this branch.

Kate Olson, resident of Mindoro and Library Media Specialist at Logan Middle School, shared that she has been working with Library staff to create meaningful connections between public libraries and school libraries and hopes this partnership continues. Ms. Olson also noted that transportation to Main Street Library is not accessible for all.

Abby Lee, resident of La Crosse, current School District of La Crosse teacher, and former employee of Parenting Place, echoed earlier public comments about the importance of libraries for both children and adults, third spaces, and community. Ms. Lee also shared that Parenting Place hosts play groups at North Community Library.

#### 5 Reports

#### 5.1 Director's Report

#### 5.11 Vacancy Report

The Library is excited to welcome four new part-time Frontline Library Assistants: Kaitlyn Baker-Boarini, Julianna Bruemmer, Kristin Radde, and Aaron Sullivan. LPL has been short-staffed and stretched thin due to some vacancies. Having four new staff members on the Frontline team will alleviate some of this pressure.

#### 5.12 Operations and Service Updates

There has been an outpouring of support from the community regarding the tragic loss of children's librarian, Medora Nelson-Ferris. In her honor, a flag lowering ceremony will take place at City Hall on Wednesday, October 15 at 8:00 a.m. On October 20, after LPL's staff development day concludes, the Library will open only for the Processing Grief Through Play program at 5:00 p.m. Barbara Eisenmenger, LICSW, a pediatric behavioral health consultant from Emplify Health's Department of Pediatrics, will be present at this program.

Polaris, the integrated library system (ILS) that LPL migrated to last year, allows for offsite checkout, leading to an improved ability to deliver materials during outreach

programs.

LPL will be working offline for a few days in early December as Tomah joins Winding Rivers Library System.

#### 5.13 Construction Update

Construction is still on track. There was a small delay with moving an electrical panel, but the process is moving along with taping and mudding. Architects are investigating the potential addition of a half wall on the second floor.

#### 6 Old Business

#### 6.1 Service Animals Policy

Motion to approve updated Service Animals Policy. (Jess Thill/Aaron Engel) Carried

#### 6.2 Budget 2026 - Scenarios and Recommendations

Director Wacek shared with the Board a PowerPoint presentation. The Library's original 2026 budget request was \$5,451,589, this included maintaining all positions and a reduction in non-personnel lines. The expected 2026 budget is \$5,276,884. That is a reduction of 2.58% or \$174,705. At this time, additional reductions at a similar level are expected next year.

When comparing data from comparable libraries in Oshkosh, Eau Claire, and Appleton, LPL has among the highest service hours, computer use, reference transactions, professional level staff, and programs. LPL is also the only location that includes a second branch and an Archives department.

Ms. Wacek shared with the Board two reduction options:

Option A: Reduce all hours of service, programs, outreach, and Archives services. Eliminate Deputy Director and Assistant 2 positions. Add one part-time assistant position. This option maintains two locations for 2026.

Option B: Close North Community Library. Eliminate Deputy Director and Assistant 2 positions. Add three part-time assistant positions. This option redirects resources from under-utilized facility to meeting people where they are on the northside. Director Wacek asked the Board to consider the potential pros and cons of each option, data on each branch's usage, short-term and long-term impact, impact on services and community, impact on staff, and alignment with Library's strategic plan while reviewing these two options.

Library leadership is recommending option B. Considering cuts at a similar level are expected next year and maintaining North degrades Library service everywhere, which doesn't help the Northside. Leadership also shared that other opportunities are being investigated. Such as bussing to the Library via MTU, expanded partnership with and outreach to schools and the Boys & Girls Club, materials vending machines, hotspot and device checkouts, and offsite drop boxes and hold pickup lockers.

Ms. Anglehart expressed that the Library's budget is being cut for the fourth time since 2020, 11 FTE have been lost, South Community Library has been closed, and staffing

has been restructured. While the Board has tried to avoid having North closed, it now must be considered given the significant cuts LPL has experienced year after year.

Board members engaged in discussion and shared their perspectives with one another. Noting that this is not a decision to be taken lightly and that they must carefully consider what will best serve community members across the whole City when making their decision. Board members were in agreement that they should take the time to carefully consider each of the two options while continuing to listen to input from community members.

#### 7 New Business

7.1 Bereavement Policy - Requested Addition

Motion to approve requested addition to Bereavement Policy. (Kathy Ivey/Aaron Engel) Carried

7.2 RFP - Fundraising Feasibility Services

Motion to approve posting request for proposals for feasibility study on Library's website and social media. (Aaron Engel/Kathy Ivey) Carried

#### **8 Topics for Future Meetings**

8.1 Mural – Arts Board Collaboration 8.2 2026 Budget Direction Decision

#### Adjournment at 6:41 p.m.

Motion to adjourn. (Katie Bittner/Aaron Engel) Carried



# City of La Crosse, Wisconsin

La Crosse Public Library 800 Main Street La Crosse WI 54601

## **Meeting Minutes**

# **Library Board**

Tuesday, November 4, 2025 5:00 PM La Crosse Public Library
Auditorium (Lower Level)

#### **COMMITTEE OF THE WHOLE**

#### Call to Order

The Vice Chair, Kathy Ivey, called the meeting to order at 5:11 p.m.

PRESENT: Sue Anglehart, Kathy Ivey, Jess Thill, Aaron Engel, Araysa Simpson, Mac Kiel, Katie Bittner

ABSENT: Erin Raymus, Rosanne Northwood

STAFF: Dawn Wacek, Daniel Whitmore, Amber Leibundgut-Peterson, Cynthia Arauz, Brooke Newberry, Heather Miller, Lindsay Schmitt, Scott Brouwer, Miranda Greeno

#### **Agenda Items:**

#### 1 2026 Library Operating Budget Discussion

#### 1.1 Service Reduction Scenarios

Ms. Anglehart expressed her appreciation for community members partaking in the listening session as well as reaching out to share their thoughts via email.

Director Wacek shared with the Board a PowerPoint presentation that revisited the two reduction options:

Option A: Reduce all hours of service, programs, outreach, and Archives services. Eliminate Deputy Director and Assistant 2 positions. Add one part-time assistant position. This option maintains two locations for 2026. Total savings of \$180,063. Lost staffing of 60 hours per week, 3120 annually.

Option B: Close North Community Library. Eliminate Deputy Director and Assistant 2 positions. Add three part-time assistant positions. This option redirects resources from under-utilized facility to meeting people where they are on the northside. Total savings of \$173,333 as well as additional savings over time due to the reduction of non-personnel costs of North, such as maintenance and infrastructure. Lost staffing of 20 hours per week, 1040 annually.

Ms. Wacek shared that fundraising is not a viable option for LPL's operating expenses. This is because fundraising for operations is inherently unstable and inequitable. It also creates an accountability problem and signals to the City that tax funding is optional.

While LPL has wonderful volunteers that complete around 80 hours of work per month, it cannot be staffed with volunteers as there are legal and privacy requirements as well as expertise and consistency required to run the Library. The Librarians, Supervisors, and Managers bring 190 years of professional library experience to their work at LPL.

Board members continued the budget discussion by exploring what outreach may look like if both locations are maintained versus if North is closed, how they value the input of both staff members and community members, and the potential negative impacts of each of the scenario options.

Board members shared how many community members in the small group discussions expressed opposition to the loss of services across the City and viewed Library services as necessary. Given the expected budget cut of \$174,705 and uncertainty about future budget cuts, the Board must make a difficult decision and consider the closing of a second branch. A vote will take place at the regular Board meeting on Tuesday, November 11, 2025.

#### Adjournment

Ms. Ivey adjourned the Committee of the Whole at 6:19 p.m.



# City of La Crosse, Wisconsin

La Crosse Public Library 800 Main Street La Crosse WI 54601

### **Meeting Minutes**

# **Library Board**

Tuesday, November 4, 2025 4:00 PM La Crosse Public Library
Auditorium (Lower Level)

#### **SPECIAL MEETING**

#### Call to Order

The Vice Chair, Kathy Ivey, called the meeting to order at 4:01 p.m.

PRESENT: Sue Anglehart, Mac Kiel, Aaron Engel, Araysa Simpson, Kathy Ivey, Jess Thill

ABSENT: Rosanne Northwood, Erin Raymus, Katie Bittner

STAFF: Dawn Wacek, Daniel Whitmore, Amber Leibundgut-Peterson, Cynthia Arauz, Brooke Newberry, Jenny DeRocher, Heather Miller, Lindsay Schmitt, Scott Brouwer, Miranda Greeno

GUEST: Karl Green

#### Agenda Items:

#### 1 Welcome and Introduction From Library Board President Sue Anglehart

Library Board President, Sue Anglehart, welcomed community members and thanked them for taking the time to come to the Library to engage in meaningful discussion.

#### 2 Budget Decision Listening Session

2.1 Small Group Discussions – Karl Green (Program Manager, Local Government Education Program, UW-Madison Division of Extension) as Moderator Karl Green, Program Manager and Local Government Educator from UW-Madison Division of Extension, welcomed the group and shared that he has 25 years' experience working in local government and public infrastructure. Mr. Green provided an overview of the budget process, the 2025 adopted budget as well as 2026 proposed budget, noting that the Library is not alone in being cut as a City department.

After the above introductions and overview were provided, small group discussions took place at nine tables. Seated at the tables were community members, Board members, City Council members, as well as Library staff members. Discussion questions and FAQ sheets were provided to each table to help guide the conversation. There was also a recorder at each table. The notes taken by each recorder are attached in PDF form to the November 11, 2025 regular Board meeting packet for review.

Adjournment at 5:00 p.m.

#### Discussion Questions:

- 1. How do you currently use library services? Consider in person browsing, online catalog and holds, ematerials, databases, local history and genealogy resources, tool library, program or outreach attendance, tech help, connection to social services, computer use, wifi, meeting space, or simply space to be.
- In person browsing
- Online catalog
- Holds pick up
- E-materials
- Local history
- In-person use
- Programs/outreach attendance book clubs, MM@M
- Meeting space
- Space to be
- 2. Which of the services do you think are most valuable to you as a user? To others in the community?
- Access to books, newspapers, magazines, periodicals browsing, book clubs, ILL, easy/physical access to as many materials as possible
- Library as a facility for unsheltered community members and patrons → the table talked about how the library is valuable for everyone in the community in different ways
  - o There are not many public places someone can go and use the restroom for free
  - The city's slogan "all are welcome" is most seen at the library, more than anywhere else in the City (especially right now with the parks closed)
- A safe place → this in itself is a valuable resource for the community
  - There are so few "neighborhood spaces" besides the library → this is a reason why both Main and North branches are both so important → physical spaces are needed in neighborhoods
  - Accessibility is valuable and important
- Having in-person, physical access is also necessary for patrons who cannot use technology to
  do things (the people at the table specified using e-books, the online catalog, e-newspapers, and
  reference questions) → this includes seniors and young people; staff to assist and physical
  access to materials is paramount
- Librarians, book clubs, programs, yoga, and chair yoga are all valuable to users
- 3. Which are least valuable to you? Are there services you support that are not of personal value to you-i.e. you consider them a public good whether you use them or not?
- "All services are valuable"
- The people at my table were adamant that even services and materials that they themselves
  don't use are valuable to others; just because one individual doesn't use something doesn't
  make it unvaluable; all services are good for the community as a whole
- Once I pushed them that the point of this question is that something has to be cut, so it is meant to give an opportunity to name something they find least valuable, then they answered:

- Local history & genealogy → they felt this is a redundant service because there is a historical society down the street
- Tool library
- 4. We know you are here because you value libraries. Ar ethere other ways you support the library, their services, and the staff? Consider donations, volunteering, or advocacy.
- Use materials, attend programs, advocate for others/friends to attend these same programs
- My table had a lot of suggestions and ideas around donations to fill needs in the library, some of which do not make sense; some education on how Friends of the Library fundraising works would be beneficial to the community
- They also asked that maybe the library does some education on how our budget works, where money is spent on what
- 5. When you visit the Main or North locations in person, what activities do you engage in? How long do you usually stay?
- All four people at my table acknowledged that they use Main branch and only Main branch some had never even been in the North branch. However, they answered that they still feel a physical branch on the Northside is necessary for the community.
- They use the Main branch to browse materials (books, magazines, newspapers), for meeting spaces, programs, holds pick up, and usually spend 1-1.5 hours here.
- They felt Main branch is more convenient
- 6. What areas of the city do you think are most underserved currently by the library? What other locations citywide should the library consider offering outreach services in addition to our already scheduled BGC, elementary school, child care center, nursing homes, event tabling (programming, checkout/drop off, etc).
- If the library is already strained, nothing should be added
- If anyone in the city is underserved, it is the Northside, so if anything, we should try to maintain the North Branch → that is the most important

Sue – Board Member

Cynthia – Staff

Laura - Patron

Deb - Patron

#### **Discussion Questions:**

1. How do you currently use library services? Consider in person browsing, online catalog and holds, materials, databases, local history and genealogy resources, tool library, program or outreach attendance, tech help, connection to social services, computer use, wifi, meeting space, or simply space to be.

Books, computer services, technology assistance, job services, email, order books, holds, convivence, access records and databases, archives, use ILS from home, Monday mornings at Main, online check outs (Libby), Children programming, creating new library lifelong users.

2. Which of the services do you think are most valuable to you as a user? To others in the community?

Children's programs, Location to school, Summer Library Program, Resource Mature Population, DVD, Tool Library, Creation Space

3. Which is the least valuable to you? Are there services you support that are not of personal value to you-i.e. you consider them a public good whether you use them or not?

Nothing

4. We know you are here because you value libraries. Are there other ways you support the library, their services, and the staff? Consider donations, volunteering, or advocacy.

Yes, donated and purchased at Friends Booksale, Give a Gift, Money for a specific thing

5. When you visit the Main or North locations in person, what activities do you engage in? How long do you usually stay?

It depends on what you are doing, Books –in and out, Room for special things

6. What areas of the city do you think are most underserved currently by the library?

Southside beyond the library location, talked about location, parking issues, Easier to get there

What other locations city wide should the library consider offering outreach services in addition to our already scheduled BGC, elementary school, childcare center, nursing homes, event tabling (programming, checkout/drop off, etc).

Neighborhood Centers, Church – community space – programs – Sunday Schools

Board Member: Aaron Engel

Library Employee (Recorder): Miranda Greeno

City Council Member, Barb Janssen, and three members of the community

- 1. How do you currently use library services? Consider in person browsing, online catalog and holds, ematerials, databases, local history and genealogy resources, tool library, program or outreach attendance, tech help, connection to social services, computer use, wifi, meeting space, or simply space to be.
  - Printing
  - Internet access
  - Playing computer games (an activity their grandchildren do)
  - Researching
  - Reading physical materials
  - Safe place to be
  - Genealogy resources at Main used to research home
  - Collaboration with La Crosse School District
  - Tool Library
- 2. Which of the services do you think are most valuable to you as a user? To others in the community?
  - Cost savings
  - Physical materials
  - The need for the children on the northside/ proximity to the schools/ Main being too far for many children to travel
- 3. Which are least valuable to you? Are there services you support that are not of personal value to you-i.e. you consider them a public good whether you use them or not?
  - Computers are not as important to some folks personally, but they recognize that they are for others in the community, depending on access at home
- **4.** We know you are here because you value libraries. Are there other ways you support the library, their services, and the staff? Consider donations, volunteering, or advocacy.

- Donation of materials, such as books, magazines, as well as craft supplies for Creation Space
- Council Member Janssen mentioned that a good number of her constituents volunteer with the Friends of the Library
- 5. When you visit the Main or North locations in person, what activities do you engage in? How long do you usually stay?
  - On average, 30 minutes-1.5 hours
  - This depends on if the individual is browsing, reading, researching, and/or attending a program, such as Monday Mornings at Main
  - Connecting with other community members was also brought up as an activity that is engaged in. The physical library space as a community hub
- 6. What areas of the city do you think are most underserved currently by the library? What other locations city wide should the library consider offering outreach services in addition to our already scheduled BGC, elementary school, child care center, nursing homes, event tabling (programming, checkout/drop off, etc).
  - Far northside of La Crosse
  - Council Member Janssen's district in terms of internet access

Outside of these six questions, the table also discussed:

- Potential ways for the library to reduce their budget. Such as by decreasing the open at
  hours at Main, but not at North, as they felt those hours were already limited after asking
  and learning what those open hours currently are at North as they did not know. The
  recorder did note that North's open hours did increase in 2025 post-reorganization and
  that the hours for both locations can be found on LPL's website as well as posted on the
  physical buildings.
- It was asked if the library can charge for the use of meeting spaces as a way to generate revenue. The recorder noted that this is something that was indeed done pre-construction and will continue post-construction. Adding that nonprofit organizations can use those reservable meeting spaces free of charge, whereas for-profit organizations must pay a fee.
- The table echoed feelings of nostalgia as well as the importance of access to the library. Wishing that the library's budget, therefore services, would not be cut at all. It was mentioned that perhaps the city could look at cutting more from streets, bike lane development, as well as the Mayor's travel expenses.

#### Table 8

Staff members: Heather Miller, Lindsay Schmitt; no Board member

#### 1. How do you use library services? [full question read]

- Patron who lives in Holmen: I have 2 kids and we visit the Children's room weekly; come here instead of county branch library. Use all the resources.
- Libby app, online databases, Archives
- Come when I have time to kill; look at newspapers and magazines, occasionally use computer.
- Around 2:30pm, when school lets out, North is very busy. Doesn't like North's current hours; suggests 5 days a week, 4 hours a day.
  - Another patron agrees; it hurts kids that it's not 5 days a week.
- Likes the physical space; likes browsing. Father used North library for all of his books. Good safe space.
- Daughter is a junior at Logan; texting her the questions. Patron picks up holds at North as it's an easier location for her. Daughter says it's a safe place for her and her friends.

#### 2. Which of the services are most valuable? [full question read]

- Personal interaction is irreplaceable; would rather get rid of electronic resources if needed. Concern that children would miss out on touching physical books before getting to school age. Discussion of stud(y/ies) showing lack of access to books and its impact on lifelong education; how some children don't handle books until they get to school.
- Another patron agrees; library functions as a second home. Harms this and future generations to lose that.
- At least two patrons suggest cutting staff to save money.
- Patron who lives in Holmen mentions grants.
- Northside kids aren't able to come down to Main. There aren't a lot of safe spaces left on the Northside.
- Question from Common Council member at table: Is it different from the far Southside?

- Yes and no comments in response. Discussion of income disparities between North and South sides.
- Patron has experience cutting budgets; asks, what's our original mission? Access to resources. Have to come back to that.

#### 3. Which are least valuable to you? [full question read]

- Discussed cost of electronic resources.
- Patron who lives in Holmen mentioned pursuing grants to cover these costs. Have we reached out to wealthy community members for endowments? Supports a fundraising campaign.
- Patron's daughter texted, "cut some computers"
- Discussion about access to books; more about what to keep vs. what to cut. Discussed importance of books and their ties to education.

#### 4. Are there other ways you support the library? [full question read]

- Patron who lives in Holmen would help with advocacy; mentions advocacy efforts at the school she works for.
- Patron's daughter is interested in volunteering.
- Patron who lives in Holmen supports idea; suggests high schoolers volunteer to check out books.
- How active are the Friends?
- Staff member Heather Miller provides details on the Friends group and explains how the Friends' sales fund our programs.
- At least two patrons agree the Friends are a hidden gem and people don't know about them; need more promotion. Interest in potentially joining.
- Patron says closing North is a convenience. Suggests overspending at Main. Compares LPL to the number of county libraries and their population sizes. Cmmon Council member briefly explains the difference in funding. Patron says WRLS operates efficiently; staff member Heather Miller mentions that LPL is a member of WRLS.

- Patron who lives in Holmen mentions interest in getting her local library/other WRLS libraries to pay more due to their population growth and asked how that could happen. Staff member Lindsay Schmitt said unsure, but it's handled by the WRLS Board. [Misspoke; fee increases are discussed at Network Advisory Council meetings.]
- Any partnerships with hospitals? Could focus on early literacy.

#### 5. When you visit the library, what activities do you engage in? [full question read]

- Patron spends 30-45 minutes reading newspapers/magazines
- Patron who lives in Holmen spends an hour with her children, maybe more for programming
- Patron reflects on experience with an international student getting a library card the library is an important access point.
- It's like going shopping; you meant to get one item, end up walking around and getting seven instead.
- Resources for applying to jobs are very important.

#### 6. What areas of the city are most underserved? [full question read]

- Patron who lives in Holmen recommends more partnerships with middle and high schools. Help students transition from using their school library to the public library. Could use more outreach to Northside schools.
- Be open five days a week/4 hours a day to increase traffic to North.
- Have North be open later, or expand hours in the summer may see more kids.
- Do library staff need master's degrees? Through retirement and attrition, replace with bachelor's degree positions.
- Build relationships with church libraries; they're places where people gather.
- Fundraise by asking artists to make art and then sell it.
- Get kids involved so they talk to their parents.
- Push Friends awareness/sign-ups.
- Use R.S.V.P. group as volunteers.

\*Bullet points represent a different patron speaking.

#### Question 1: How do you use library services?

- Check books in & out, not a lot of online use besides the catalog, does not use outreach or computers
- Use: computers, physical space, check out book occasionally, & archives. Do not use outreach or online resources
- Comes to the library for technology appointments, genealogy/archive research, and checks out books
- Uses the archives & newspapers. Checks out books at the northside but was a North Branch users years ago when she volunteered at Northside School
- Uses the North Branch occasionally to checkout hardcopy books and browse

#### Question 2: Most valuable services to you and others?

- Provide access to books and resources to get questions answered
- Books, printing, tool library, creation space
- Kindness of staff
- Book sales are great for trying something new, North Side bus tour with Hear Here was a highlight

#### Question 3: Which are least valuable to you?

- There isn't anything the library has done that is "objectionable"
- Issue with the unsheltered
- Unsheltered issue

#### Question 4: Other ways to support the library?

• Used to volunteer at the Northside Library years ago. "My taxes are my donation"

#### Question 5: When you visit Main/North what do you do? Duration?

- Northside usage and Main for archive work. Used to go to the North Branch a lot in the past
- Main usage
- Main usage
- Main usage to pick and browse books

- Northside the most but not frequently
- Main for computers, printing, books for no more than an hour at a time

#### Question 6: What areas of the city or most underserved by the library?

- Northside
- Northside
- Discussion related to poverty on the northside and PPH neighborhood.

  Disagreement between two individuals as to which area had more poverty.
- Our idea of libraries as a place to sit & read is maybe all people think of, but they are not necessarily aware of other services
- Recommendation of more communication by the libraries as to what other services they offer and when
- Recommendation for volunteers or more partnerships to help with services

#### General feedback:

- Has consolidation of county and city been considered? There are a lot of grants for this. Chris K.
- Discussion on if the county budget is better and could sustain the library as a county branch
- Concern for how the residents would get transportation to Main
- Disappointment that safe spaces are taken away from the northside and safety/affordability concerns regarding transportation to Main

#### Scott Brouwer (LPL staff) table recorder, LPL board member Jess Thill also at the table

7 members of the public joined us.

Post-Karl Green presentation, Scott asked that all at the table get a chance to speak and not be tempted, at least initially, to respond to each other's comments. As a way to make sure all understand the options, Scott read out detailed implications of the two options available to the board from printed material present at the table. Scott then asked for all to review the questions at the table and try to frame comments in response to these questions as that is how the board is trying to frame their decision-making.

Much of the ensuing discussion, however, was instead advocacy for Budget Reduction Option 1 of maintaining services at both locations with particular emphasis on "saving" the North branch library. This included:

- A staff member of Northside Elementary advocating for the building as an afterschool safe space for students of that school and a place for easy field trips from that school.
- A former LPL staff member highlighting the impact storytimes at that library made on residents of the neighborhood.
- Senior citizen residents of the neighborhood noting their use of computers, wifi, and newspapers at that location.
- A former La Crosse fire department assistant chief who was stationed at Station 4 in
  the neighborhood noting that he invested in the decommissioned Station 4 at the
  corner of Gillette and Liberty Streets to make them apartments with the intention of
  offering them in a neighborhood that includes amenities such as a library and pool
  within walking distance. His main concern was for loss of value in his investment
  and the investment of others in rehabbing the neighborhood.
- Former La Crosse City Council member Scott Neumeister, who is also a real estate
  agent and north side business owner, who established himself as a voice for the
  north side making sure the north side does not continue to get left behind by
  dwindling city services and city re-development. He also noted the dangerous
  environment around the Main library, specifically citing the "homeless" population
  that use services there.

1. How do you currently use library services? Consider in person browsing, online catalog and holds, ematerials, databases, local history and genealogy resources, tool library, program or outreach attendance, tech help, connection to social services, computer use, wifi, meeting space, or simply space to be.

- Field trips to the library
- Sofe space for children
- Storytims

2. Which of the services do you think are most valuable to you as a user? To others in the community?

- computers for seniors

- mus papers

- access to building

- neighborhood investment

- negliborhood amerities

 We know you are here because you value libraries. Ar ethere other ways you support the library, their services, and the staff? Consider donations, volunteering, or advocacy.

- advocacy for northside amenities as it redevelops

6. What areas of the city do you think are most underserved currently by the library? What other locations citywide should the library consider offering outreach services in addition to our already scheduled BGC, elementary school, child care center, nursing homes, event tabling (programming, checkout/drop off, etc).

- Northside neighborhood

- Northside elementary library coulds - Dountown unsafe

# **Araysa Simpson table 6**

Fundra	iising	discussed	bv	patron
		41004004	~ ,	P G C. C.

Patron at table stated that they are being swayed into closing North

Safety concerns Main vs North branch

Travel to main isn't safe for bus, bike

Patron does not want outreach to North. They want the space open

Now ay to reach Main library from the northside

Feel left out

Board member stated we had opportunities with fire station for outreach

Patron stated they did not know about book drops and mobile book libraries and thought it was a great idea

Discussions of cuts in parks, dog park

Elementary schools closing, pool closing

General loss of community resources

Discussion on taking things away from the north side

Feel like this is an attack on the north side

Patron spoke about overall cuts that the city faces not just the library

Patron stated they did not have enough notice or time to look over the information. Needs more time

Pursue grants and volunteers to staff library

Patron stated that they did not know north library hours and that staff are keeping it a secret

Requested large sign outside of north to state library hours

Patron stated to use grants to keep north open

Spoke about county closing many things. Reduced funding

Patron requested more services on the north side

Patron excited to work with school district, was unaware of those opportunities

Spoke about Gunderson clinic on the north side

Discussed losing schools on the north side

Spoke about communication issues at the city

Bike lane discussion

Discussed grant writing

Patrons stated to use UWL students to write grants for the library

Patron stated that once north is closed, it will never come back

There was a lot of talk about how everything is getting taken away from the Northside. The pool, the library, and one man was particularly sad that the Northside did not have a grocery store. The general consensus was that there is nothing to attract new, young families to the area.

The school uses the library for visits. It was acknowledged that the library does outreach within the school. However, the person felt that the children needed another safe place to be after school. Kids are often kicked out of the BGC program. I followed up on this one, asking if it was something that we could potentially alleviate stress on staff by showing up multiple times a week. She seemed interested in that alternative. We also discussed how we could revisit the idea of doing a storytime at the school in the mornings for families with young children not in school yet. She agreed that they were unlikely to walk over to the library, but could be convinced to come into the school if there is an incentive.

One person mentioned that there is going to be a senior boom on the Northside. She is worried that there is not enough spaces for them to go. The senior center was mentioned, but she said they needed more than one place to go.

The fire station was mentioned a lot. They have an underutilized community room in the space. This could be a potential for the library to use, and also for the Parenting Place to move to.

Someone at my table objected when another table talked about the Parks being unsafe on the North side. They shared that they walk students over to the parks almost daily from the school.

Two people at the table said they used Onalaska library mainly, but also came to Main on occasion.

All positive assets to the Northside are being taken away.

We should close Main and put all of our money and energy into North and the former South branch.

A lot of Main users are not taxpayers, and that should be considered. I asked for clarification of this one, and she said she was talking about the unsheltered population. There were some objections at the table and it was reiterated that the library is a space for everyone. I did share that I do think a lot of the Main users are taxpayers.

A teacher at Northside elementary shared that she doesn't actually use the Northside library because the hours don't work for her, and it's just easier to go to Onalaska where there is a larger selection and where she lives.

People shared that the main reason they go to the North Library is to look at books and pick up books.

People said the North hours were confusing. We shared that they had been the same for some time and that hours were actually added. One person said that the library is randomly closed when it is supposed to be open. I let them know that was absolutely untrue. They argued that they had been called about it before. I encouraged them to go ahead and call the library next time, but that we must have board approval to close a library unexpectedly.

One person shared they came recently this week to fill up the Little Free Pantry. When asked if they went in to the library, they said they did not.

A lot of reminiscing about childhood and how busy the library is. When asked if they had been in the library recently and seen how not busy it was, the subject was changed.

The library was spoken about as a place for everyone and being child friendly. When questioned why we don't utilize the spaces downstairs, I shared that it is not handicapped accessible.

The Main library is not accessible to the North side residents by bike or by walking. Bus maybe, but it is confusing for people, especially kids, and it costs money.

Physical building is important.

#### LA CROSSE PUBLIC LIBRARY- FINANCIAL SUMMARY REPORT

October 2025

	Current Period	Year-to- Date	Percent of Budgeted Amount	
DISBURSEMENTS				
City Operating Budget	\$516,841	\$4,102,432	84.95%	
In-House Checking	\$14,829	\$116,652		
Total Disbursements:	\$531,670	\$4,219,084		
<u>RECEIPTS</u>				
Misc. Income	\$1,336	\$194,413	114.26%	
WRLS Contract	\$0	\$0	0.00%	
In-House Checking	\$12,863	\$186,653		
Total Receipts:	\$14,199	\$381,066		

83% of the year has elapsed



#### RECEIPTS DEPOSITED THROUGH CITY HALL

October 2025

	Current Month Income	Year-to-Date Income	Budgeted Amount	% of Estimated Income for 2024
MISC. INCOME				
Over/Short				
Service Fees	\$0.00	\$532.61	\$0.00	
Damage to City Property	\$0.00	\$4,876.64	\$4,000.00	121.92%
Out of State Registration	\$0.00	\$2,439.83	\$2,500.00	97.59%
Misc. Fees and Fines	\$0.00	\$635.95	\$1,300.00	48.92%
County Contributions	\$0.00	\$180,883.00	\$180,882.00	100.00%
Pcard rebates	\$1,336.07	\$4,990.73	\$5,000.00	99.81%
Sale of Property/Equipment	\$0.00	\$54.00		
Restitution				
WRLSWEB				
Subtotal Misc. Income	\$1,336.07	\$194,412.76	\$193,682.00	100.38%
INCOME FROM WRLS CONTRACT	\$0.00	\$0.00	\$22,654.00	0.00%
Total Income:	\$1,336.07	\$194,412.76	\$216,336.00	89.87%
City Allocation			\$4,984,759.00	
TOTAL BUDGETED INCOME:			\$5,201,095.00	

					ITENA 2.A
					ITEM 3A
CITY	OPERATING BUDG	FT REPORT			
	October 2025				
	Budgeted	Current	Year-to-	% of Total	
	Amount	Period	Date	Budget	
	2025	Expended	Expended	Expended	BALANCE
GENERAL ADMINISTRATION					
Recruitment Fees & Services		\$0	\$0.00		\$0
Salaries (+ \$135,000 unapplied COLA/Step)	\$3,065,612	\$353,299	\$2,520,994	82.23%	\$544,618
Cell phone reimbursement		\$170	\$1,440		(\$1,440)
Health Insurance	\$702,117	\$58,170	\$564,849	80.45%	\$137,268
Life Insurance	\$16,216	\$288	\$2,999	18.50%	\$13,217
Social Security/Medicare	\$234,519	\$26,325	\$186,192	79.39%	\$48,327
Wisconsin Retirement System	\$197,033	\$22,622	\$159,863	81.13%	\$37,170
Other Benefits		\$0	\$1,570		(\$1,570)
Contract Services	\$120,075	\$11,733	\$96,583	80.44%	\$23,492
Conference/Travel Expenses	\$13,725	\$554	\$8,855	64.52%	\$4,870
Telephone Expenses	\$23,000	\$1,252	\$16,740	72.78%	\$6,260
Electricity	\$99,251	\$8,931	\$63,505	63.98%	\$35,746
Water	\$5,414	\$0	\$1,921	35.49%	\$3,493
Natural Gas	\$62,579	\$922	\$25,013	39.97%	\$37,566
Sewer	\$4,930	\$0	\$3,469	70.36%	\$1,461
Storm Water	\$3,914	, \$0	\$1,510	38.57%	\$2,404
Supplies	\$23,232	\$784	\$8,389	36.11%	\$14,843
Gasoline	\$1,000	, \$0	\$402	40.20%	\$598
Postage	\$2,300	\$0	\$1,481	64.41%	\$819
Memberships/Subscriptions (WRLS WEB)	\$50,433	\$409	\$49,736	98.62%	\$697
Repair & Maintenance	\$73,885	\$11,090	\$65,131	88.15%	\$8,754
R&M Equipment Repair	' '	\$0	\$0		\$0
Building Improvements	\$10,000	\$0	\$0	0.00%	\$10,000
- Ballatingp. 37.5	T-7	т- ј	т-		T/
Sub Total:	\$4,709,235	\$496,547	\$3,780,642	80.28%	\$928,593
		' ,	1-7		. ,
AUTOMATION					
AUTOMATION  Computer Equipment/Software/Vendor	\$167.560	¢220	ć142 O17	85.89%	¢22 642
Computer Equipment/Software/vendor	\$167,560	\$338	\$143,917	85.65%	\$23,643
Sub Total:	\$167,560	\$338	\$143,917	85.89%	\$23,643
Sub rotal:	\$107,300	ىددې	\$143,31 <i>1</i>	03.03/0	Ş∠3,U43
MATERIALS					
Books and Publications	\$324,300	\$19,956	\$177,873	54.85%	\$146,427

\$324,300

\$5,201,095

\$19,956

\$516,841

\$177,873

\$4,102,432

54.85%

78.88%

\$146,427

\$1,098,663

**Sub Total:** 

TOTAL BUDGET:

				ITEM 3B
FUND BALANCE (formerly Carryover)				
	Amount	Expended	% Spent	Available
Fund Balance into 2025	\$136,701.99			Balance
Architectural fees 2024 (paid in 2025)	\$3,565			
Architectural fees 2025 up to \$6600 (approved 5/13)	\$2,507			
Library Vehicle up to \$76,537 (approved 5/13)	\$46,645			
Library Truck up to \$30,045 (approved 7/8)	\$29,354			
Total available after expenditures - contingency:	\$4,631			

#### **DETAIL - CITY OPERATING BUDGET**

October 2025

#### **GENERAL LIBRARY ADMINISTRATION**

Library Journal course - L. Schilling \$250.05 Social Media Marketing & Engagement for Libraries

NOTSL webinar - L. Schmitt \$28.52 Conference registration Society of American Archivists - S. Brouwer \$239.00 Archive course registration **UW-Continuing Education M. Nelson-Ferries** -\$247.50 Course registration refund WLA Conference - L. Walker \$275.00 Conference registration

Memberships - 1004010-532075

Rotary Club - D. Wacek \$408.50 Membership fees

CONTRACTUAL SERVICES - 1004010-520110

Marco \$1,456.56 Printer service contract Talon Protection Agency 9/1 - 9/30 \$7,532.50 Security services

**REPAIR & MAINTENANCE - 1004010-540000** 

Amazon \$271.66 Trash bins, Lackore \$79.90 Boiler part

Schilling \$1,803.12 Nifty Nabber grabber, bath tissue, paper towel

**Tractor Central** \$4,600.00 Lawn mower UniFirst \$148.65 Mats, mops, & rags

Winona Controls \$4,152.76 Bi-annual HVAC service contract, boiler service call

SUPPLIES/MISC - 1004010-532000

\$76.70 Fan, name tags, vacuum sealer return, duct tape, laminating Amazon

pouches

**Gaylord Archival** \$107.80 Archival paper LAXprint.com \$50.00 Vinyl stickers

Walmart \$122.91 Totes, suggestion boxes

Quill \$326.68 Paper, Expo markers, pens, waste toner cartridge

TELEPHONE - 1004010-521101

\$449.26 Analog phone service **Brightspeed** Lumen \$5.93 Long distance charges Nextiva \$725.36 Phone service Spectrum \$170.00 Phone internet service

\$46.24 Cell phone service Verizon

#### **AUTOMATION**

#### COMPUTER EQUIPMENT/SOFTWARE - 1004010-533010

Adobe \$244.93 Creative Cloud all apps

\$92.85 Office 365 Microsoft

#### **IN-HOUSE CHECKING REPORT**

October 2025

#### **RECEIPTS:**

1400 ACCOUNT

Copying/Printing \$594.50 Subtotal \$594.50

Subtotal \$594.50

3400 ACCOUNT Purpose of Gift

Donations (various cash), interest distribution \$329.81 Discretionary - \$29.81 donations, \$300 Ameriprise interest distribution

Staff t-shirt reimbursement\$651.30 MiscellaneousJEI vending distribution\$16.70 MiscellaneousTrustPoint quarterly distribution\$710.23 D. GordonTrustPoint quarterly distribution\$1,885.20 G. Gordon

Donations in memory of Medora Nelson-Ferris \$7,530.00 Medora Nelson-Ferris Fund - \$50 Setterlund, \$100 Anderson, \$50 Peterson, \$50 Prichett, \$100

Gleason, \$50 Randolph, \$50 Charboneau, \$200 Olson, \$250 Jorgenson, \$250 Gunderson, \$5000

Woods Petersen, \$250 Sexton, \$130 Nelson, \$500 Eggers, \$500 Youakim

Subtotal \$11,123.24

**4400 ACCOUNT** 

\$0.00 \$0.00

Total Receipts: \$11,717.74

**DISBURSEMENTS:** 

3400 ACCOUNT Source of Funds - Item Purchased

Cardmember Services \$2,005.17

Miscellaneous \$1,161.16 (Threadless LPL merchandise for staff, Amazon Business Prime membership) -\$42.34 (Threadless order tax refund); Friends of the Library \$155.96 (puppets, A. Baumann course textbook); General Programming \$9.99 (adhesive vinyl); Public Experiences \$45.40 (stickers, rhinestones, trading card sleeves); Washburn \$675.00 (D. Wacek WI A membership and annual conference)

trading card sleeves); Washburn \$675.00 (D. Wacek WLA membership and annual conference)

Cardmember Services \$2,553.09 Outreach and Marketing \$750.22 (stuffed animal, puppet, candy, BookTok Bingo books, board game,

paint by number kits) -\$40.49 (stuffed animal return/refund); Friends of the Library \$95.48 (puppet, C. Zrostlik course textbook); Public Experiences \$494.15 (stickers, photo cards, nylon string, keychain rings and clasps, banned books week stickers and bookmarks, embroidery hoops and floss, sewing needles, air dry clay, cross stitch cloth, folders, foam pumpkins, Nintendo Switch LAN adapter and storage case, D&D supplies, craft feathers, temporary tattoos, googly eyes, bamboo coasters, clothespins, dry erase markers, candy); G. Gordon \$190.18 (coffee, paper cup sleeves, creamer); General Programming \$224.81 (Mailchimp, Zoom, Spotify, Torchlight Parade supplies): Archives \$35.00 (remaining Cappella invoice balance); Pantry \$785.75 (peanut butter cups, crackers, tuna, chips, mosquito repellent wipes, triple

Jennifer McGee \$170.00 Washburn PD - Staff day chair massages

Festival Foods \$75.72 PE - programming snacks

DuraTech Industries \$123.50 Fundraising - Donor honor plates

Luke Thering \$100.00 Archives - Dark La Crosse Ep. 68 producing

Beth Wahler Consulting, LLC \$3,000.00 Washburn Staff Day \$2500, FOL \$500

Taco Broz \$954.00 FOL - Staff day catered lunch

Walmart - Cardmember Services \$167.66 OM - \$27.19 Outreach program snacks, PE - \$140.47 Program snacks

Salomonsen Painting LLC \$4,125.00 North - Final payment wall painting & supplies

Macrame Mama WI LLC \$100.00 PE - Macrame program 11/13

Joan Filla \$100.00 PE - 11/20 Sound Bowl Meditation Program

Life in Harmony Music Therapy, LLC \$200.00 PE - 11/25 Children's Program Bernice Olson-Pollack \$70.00 G. Gordon - 11/1 Qigong class

Jamie Pedretti \$210.00 G. Gordon - Chair Yoga 11/6, 11/13, 11/20

Dr. Larry Skendzei \$0.00 G. Gordon - MM@M 11-3 What Hospice Really Means - declined payment - VOID

David Nash \$100.00 G. Gordon - MM@M 11/10 Stories & Songs

Frederick Beseler \$100.00 G. Gordon - MM@M 11/17 Women Air Force Service Pilots

Stewart Eskew \$100.00 PE - 11/11 program

Jacqueline Redmer \$100.00 PE - 11/22 Narrative Healing Workshop

Maggie Tapia \$395.27 FOL - PD - Upgrade Conference reimbursement hotel & meals

Subtotal \$14,749.41

4400 ACCOUNT

Subtotal \$0.00

Total Disbursements: \$14,749.41

#### **IN-HOUSE CHECKING REPORT- SUMMARY**

October 2025

#### **MONTHLY ACTIVITY SUMMARY** YEAR-TO-DATE ACTIVITY SUMMARY 1400 ACCOUNT (COPY) 1400 ACCOUNT (COPY) End of September Balance \$28,164.65 \$7,227.45 Income Income \$594.50 Disbursements \$0.00 Disbursements (\$337.17) **End of October Balance** \$28,759.15 3400 ACCOUNT (GIFT) 3400 ACCOUNT (GIFT) End of September Balance \$212,138.51 \$168,429.02 Income Income \$11,123.24 -\$14,749.41 Disbursements **End of October Balance** \$208,512.34 Disbursements (\$106,365.49) 4400 ACCOUNT (CREDIT CARD) 4400 ACCOUNT (CREDIT CARD) \$44,062.64 End of September Balance Income \$10,996.29 Income \$1,144.63 Disbursements \$79.85 Disbursements (\$9,949.59)

\$45,287.12

End of October Balance

## GIFT FUND (RESTRICTED) AS OF10/31/2025

October 2025

	1/1/2024	YTD	YTD	Current
	Balance	Debits	Credits	Balance
Library Materials				
Regional Read	\$1,196.00	\$0.00	\$0.00	\$1,196.00
Subtotal:	\$1,196.00	\$0.00	\$0.00	\$1,196.00
<u>Miscellaneous</u>				
Archives	\$34,293.06	\$2,597.74	\$3,172.35	\$34,867.67
Creation Space	\$1,304.24	\$1,098.60	\$3,524.00	\$3,729.64
Discretionary (Equipment/Furniture)	\$7,002.78	\$10,476.64	\$13,256.73	\$9,782.87
Friends	\$2,370.76	\$4,935.94	\$4,621.54	\$2,056.36
Fundraising	\$25,619.01	\$209.47	\$274.45	\$25,683.99
Donald (Sandy) Gordon Estate	\$801.47	\$0.00	\$11,688.08	\$12,489.55
Gertrude Salzer Gordon Estate	\$10,582.83	\$15,923.77	\$30,882.49	\$25,541.55
Medora Nelson-Ferris	\$0.00		\$7,530.00	\$7,530.00
Misc.	\$6,073.84	\$4,457.25	\$2,397.86	\$4,014.45
Misc Art Fund	\$759.16	\$0.00	\$0.00	\$759.16
Misc Banner Project	\$2,010.54	\$0.00	\$1,000.00	\$3,010.54
Misc Mobile Library	\$4,623.57	\$612.08	\$0.00	\$4,011.49
North Enhancements	\$0.00	\$14,050.00	\$50,000.00	\$35,950.00
Pantry	\$9,479.95	\$4,952.53	\$1,369.21	\$5,896.63
Programming - General	\$868.80	\$2,150.03	\$1,701.29	\$420.06
Programming - Public Experiences	\$6,516.42	\$20,019.32	\$20,678.20	\$7,175.30
Programming - Outreach/Marketing	\$2,176.77	\$10,149.46	\$9,524.91	\$1,552.22
Programming - YS Misc	\$2,782.55	\$339.68	\$0.00	\$2,442.87
Spec. Trustees - General	\$1,001.00	\$0.00	\$0.00	\$1,001.00
Spec. Trustees - Board Retreat	-\$462.71	\$0.00	\$462.71	\$0.00
Spec. Trustees - Main Space Audit	-\$271.84	\$0.00	\$0.00	-\$271.84
Spec. Trustees - Retirements	-\$695.51	\$600.00	\$695.51	-\$600.00
Spec. Trustees - D. Wacek Open House	\$0.00	\$500.00	\$0.00	-\$500.00
Tool Library	-\$218.22	\$208.67	\$1,315.97	\$889.08
Washburn	\$14,963.19	\$7,194.75	\$6,049.01	\$13,817.45
Subtotal:	\$131,581.66	\$100,475.93	\$170,144.31	\$201,250.04
GRANTS				
ALA Grant	4,282.90	\$4,282.90	\$0.00	\$0.00
Foundation Grant	\$2,256.82	\$2,256.57	\$0.00	\$0.25
World We Live in Grant (Fiscal Agent)	\$4,737.49	\$4,737.49	\$0.00	\$0.00
Subtotal:	\$11,277.21	\$11,276.96	\$0.00	\$0.25
YTD TOTALS	\$144,054.87	\$111,752.89	\$170,144.31	\$202,446.29
BANK BALANCE				\$202,446.29

# **Proposed Library Close Dates 2026**

- January 1: New Year's Holiday
- April 5: Easter Sunday
- May 23, 24, 25: Memorial Day Holiday
- July 3, 4: Independence Day
- **September 5, 6, 7**: Labor Day Holiday
- October 16: Staff Development Day
- **November 26**: Thanksgiving Day
- **December 24, 25**: Christmas Holiday
- **December 31, January 1**: New Year's Holiday