



Meeting Minutes

Library Board

Tuesday, August 12, 2025

5:00 PM

La Crosse Public Library
Auditorium (Lower Level)

Call to Order

The Chair, Sue Anglehart, called the meeting to order at 5:01 p.m.

PRESENT: Sue Anglehart, Kathy Ivey, Aaron Engel, Erin Raymus, Jessica Thill, Mac Kiel, Araysa Simpson, Katie Bittner

ABSENT: Rosanne Northwood

STAFF: Dawn Wacek, Daniel Whitmore, Amber Leibundgut-Peterson, Cynthia Arauz, Brooke Newberry, Miranda Greeno

Agenda Items:

1 Approval of Minutes from Regular Board Meeting – July 8, 2025

Motion to approve the minutes from the regular Board meeting of July 8, 2025.
(Aaron Engel/Araysa Simpson) Carried

2 Approval of Minutes from Committee of the Whole – No Meeting August 5, 2025

3 Approval of Bills & Financial Reports – July 2025

Motion to approve the bills and financial reports from July 2025.
(Kathy Ivey/Aaron Engel) Carried

4 Reports

4.1 Director's Report

4.11 Vacancy Report

Director Wacek shared with the Board that there are currently four open part-time Frontline Assistant positions, one full-time Maintenance position, and the Deputy Director position.

4.12 Operations and Service Updates

Bids for the HVAC upgrade were posted. Winona Controls to complete work. North Community Library front door work is complete, and painting is underway. The remaining donation will go toward refreshing flooring and furniture.

An anonymous employee survey was sent to all staff via email. Ms. Wacek reported that there has been a 75% response rate so far. There will be another survey sent in both September and October. The goal with sharing monthly is to track trends and be able to adjust and respond as needed.

4.13 Construction Update

There will be an official groundbreaking ceremony on Monday, August 18, at 10:00 a.m. Wiring is being installed in Main Hall in preparation of the move of computers. While there is no computer access from Monday, August 11 to Wednesday August 13, or later, North Community Library will be open and bus tokens will be provided to patrons when possible.

4.14 Grant Administration Update

Restrooms and administration will be covered by grant.

5 Old Business

6 New Business

6.1 Retroactive Recategorization of Open Position: Former Archivist/ Librarian 2, Grade 10/ Step 1 to Librarian 1, Grade 9/ Step 1, effective July 18, 2025

Motion to approve the retroactive recategorization of open position: former Archivist/ Librarian 2, Grade 10/ Step 1 to Librarian 1, Grade 9/ Step 1, effective July 18, 2025.

(Aaron Engel/Kathy Ivey) Carried

6.2 Public Records Policy

Municipalities are seeing an increase in (FOIA) Freedom of Information Act requests for public records. This Public Records Notice explains how individuals can request and obtain Library information. This is not an official Library policy; therefore, it does not need to be voted on by the Board, but it will be posted.

6.3 Resolution: Authorized Signers

Motion to approve Authorized Signers Resolution with edit to reflect Araysa Simpson as Board Secretary, not Treasurer.

(Aaron Engel/Erin Raymus) Carried

6.4 Budget Considerations

Yesterday, Director Wacek had a meeting to discuss the budget for 2026 with Mayor Shaundel Washington-Spivey and Finance Director Chadwick Hawkins.

The Board discussed the budget for 2026, possible scenarios, and what the Library has done in response to previous budget cuts.

7 Topics for Future Meetings

- 7.1 Visit from Community Foundation Staff*
- 7.2 RFP – Fundraising*
- 7.3 Mural – Arts Board Collaboration*
- 7.4 Update on Service Dog Policy/ Procedures*
- 7.5 Community Member Grievance Policy/ Procedure*

8 Public Comment / Other

Adjournment at 6:19 p.m.

**Motion to adjourn.
(Aaron Engel/Araysa Simpson) Carried**