



## Meeting Minutes

### Library Board

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Tuesday, February 11, 2025

5:00 PM

La Crosse Public Library  
Auditorium (Lower Level)

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#### Call to Order

*The Chair, Sue Anglehart, called the meeting to order at 5:00 p.m.*

#### Roll Call

*PRESENT: Sue Anglehart, Kathy Ivey, Araysa Simpson, Ross Seymour, Erin Raymus, Aaron Engel, Jessica Thill, Mac Kiel, Katie Bittner*

*ABSENT:*

*STAFF: Shanneon Grant, Dawn Wacek, Daniel Whitmore, Amber Leibundgut-Peterson, Miranda Greeno*

#### Agenda Items:

#### 1 Approval of Minutes from Regular Board Meeting – January 14, 2025

*Motion to approve the minutes from the regular Board meeting of January 14, 2025.  
(Kathy Ivey/Aaron Engel) Carried*

#### 2 Approval of Minutes from Committee of the Whole – No February Meeting

#### 3 Approval of Bills & Financial Reports – January 2025 & 13th Month

*Motion to approve the bills and financial reports from January 2025 & 13th month.  
(Aaron Engel/Erin Raymus) Carried*

#### 4 Reports

##### *4.1 Director's Report*

##### *4.11 Vacancy Report / New Hire Update*

*The Library filled four part-time library assistant vacancies that remained after the restructure. Joining the Frontline team is Riley Davis, Macayla Rand, and Emma Jean Hilleshiem. Joining the Outreach and Marketing team is Sara Buechel. LPL is looking forward to welcoming these new team members on February 14.*

#### 4.12 Update on Staffing Restructure

*It has been a little over one month since the restructure took effect on January 2. During this transitional period, Library leadership is focusing on interdepartmental communication, meetings within teams, and team building. Given the significant amount of change, it has been beneficial to create opportunities for team members to shadow and work alongside other team members that are experts in various areas and tasks, such as with storytime training. Programming at the Library post-restructure is ramping up. More updates and information will be provided as the transition continues.*

#### 4.13 Operational Updates

*A Microsoft upgrade has temporarily affected both public and staff computers, as well as printers and copiers. LPL's IT team has been working very hard to restore and maintain access for both patrons and staff. Infrastructure Manager Daniel Whitmore reported that about 95% of the affected computers are back up and running.*

*From January 19-21, Main Hall served as an emergency day center. The City served over 50 people each day, with an average of 30 people in the center at any point in time. This was an increase in usage compared to previous years at other City locations. Overall, this was a successful first run. The City paid for Chem-Dry to deep clean the carpet in Main Hall. Director Shanneon Grant, Deputy Director Dawn Wacek, and Infrastructure Manager Daniel Whitmore debriefed with City leadership and discussed refining procedures.*

#### 4.14 Facility Updates

*The Main Library air handler project was approved last year during the Capital Improvement Budget for 2025. Director Grant and Mr. Whitmore have been working with the City's Engineering Department on next steps so the project can begin as soon as possible.*

*Flexible Facilities Program (FFP) grant funded project: Per the Wisconsin Department of Administration, final grant agreements are being routed for approval and signatures at this time. The architecture team was on-site January 16 and 29. Meetings are being conducted every other week. These bi-weekly meetings will continue for the foreseeable future to ensure that the Library can meet the construction start date of July 1. The City's Building Inspector will review the project on February 26. In March, Director Grant will provide information on the project plans, phases, and service impacts to the Board.*

## 5 New Business

### 5.1 Review/Approval of Resolution Request by Trust Point Financial

**Motion to approve the resolution request by Trust Point Financial.  
(Araysa Simpson/Kathy Ivey) Carried**

## 6 Old Business

### 6.1 Review/Approval of Updated Weapons Policy

**Motion to approve the updated weapons policy after striking the last line of the first paragraph and adding the word dangerous to the definition of a weapon.  
(Aaron Engel/Ross Seymour) Carried**

**7 Topics for Future Meetings – March 4, 2025 Committee of the Whole**

- 7.1 2024 Annual Report*
- 7.2 Friends of the Library Report*
- 7.3 Update on Staffing Restructure*

**8 Public Comment / Other**

**Adjournment at 5:44 p.m.**

**Motion to adjourn.  
(Ross Seymour/Erin Raymus) Carried**