



## Meeting Minutes

### Library Board

---

Tuesday, January 10, 2023

5:00 PM

La Crosse Main Library  
Auditorium (Lower Level)

---

#### Agenda

#### 1 Call to Order

*PRESENT: Sue Anglehart, Kathy Ivey, Aaron Engel, Mac Kiel, Bryan Morris, Ross Seymour, Araysa Simpson, Jess Thill*

*ABSENT: Katie Bittner*

*STAFF: Shanneon Grant, Dawn Wacek, Anita Taylor-Doering, Cynthia Arauz, Brooke Newberry, Elaine Petersen, Sarah Ludington*

**The Chair, Sue Anglehart, called the meeting to order at 5:03 p.m.**

#### 2 Approval of Minutes from Regular Board Meeting - December 22, 2022 (Rescheduled from December 13, 2022)

**Motion to approve the minutes of December 22, 2022.  
(Kathy Ivey / Aaron Engel) Carried**

#### 3 Approval of Minutes from Committee of the Whole

**No January meeting.**

#### 4 Approval of Bills & Financial Reports - December 2022

*Ms. Grant noted the inclusion of the 13th month in the financial reports for next month's meeting, in addition to the month of January. She also noted several things: a few lines which will show further expenditures, superfluous lines will be combined, a pay period is still to be deducted.*

**Motion to approve the bills and financial reports for December 2022.  
(Aaron Engel / Araysa Simpson) Carried**

#### 5 Annual Code of Ethics Review

*Board members gave verbal confirmation of review and the Chair signed on their behalf.*

## 6 Reports

### 6.1 Director's Report

#### 6.11 Vacancy/New Hire Updates

*Ms. Grant shared that after three months as Interim Manager, Elaine Petersen will continue to fill the role of Business Services Manager in a permanent capacity. The Business Services Specialist position has been posted.*

*The part-time custodial opening was filled by former employee Tim Mysliwiec. Mr. Mysliwiec retired from full-time work last year.*

#### 6.12 Operational Updates

*Ms. Grant brought attention to copies of the updated Trustee By-Laws, as well as 2023 meeting dates provided in the Trustee binders and via e-mail.*

*It was announced that after a two-year hiatus, the Friends of the Library Annual Meeting will take place on Saturday, January 14th in Main Hall. Ms. Grant expressed gratitude for the support that they provide to the Library, especially in regards to programming.*

*WRLS is once again participating in Library Legislative Day in Madison on February 7.*

*Ms. Grant informed the board that she will be out on FMLA for a minimum of two weeks beginning February 21st. Please contact Deputy Director Wacek in her absence.*

*Barry McKnight is giving a presentation to the City Council tonight on library programs for adults and seniors tonight.*

#### 6.13 Programming Highlights

*Ms. Grant shared that word of mouth is spreading about the Creation Space, as more people are discovering it. She highlighted the availability of 3D printing and general art & craft supplies is a large contributor the growing popularity. She acknowledged Access & Engagement Librarian Kathy Kabat and the entire A & E team for their vision and hard work implementing this new offering.*

*Ms. Grant shared information about the Hmong Diaspora exhibit featuring vintage Hmong clothing and artifacts. She noted that the Opening Reception will be held Sunday, January 22 at 1pm.*

### 6.2 Committee of the Whole Report

*No January meeting.*

**7 Old Business**

*7.1 Strategic Planning*

*7.11 Recommendation of Strategic Planning Facilitator*

*Ms. Grant gave an overview of the three facilitator proposals which will be elaborated on at the February Committee of the Whole meeting. In brief, the top two facilitators both specialize in consulting and planning for public libraries and they are not local to La Crosse which provides an outside perspective. Of the two, Library Strategies is better able to accommodate the preferred timeline.*

*7.12 Review of Funding Sources for Strategic Planning Costs*

*It was noted that in January 2016, the Library Board approved using up to \$50,000 of carryover to fund expenses related to the strategic planning consultant project. This will be further discussed at the February Committee of the Whole meeting.*

**8 Public Comment/Other**

*The Chair brought attention the new public comment policy approved at last month's regular meeting that requires sign-up at the Circulation desk. There were no registrants for tonight's meeting.*

**9 Topics for Future Meetings**

*9.1 Consideration of Funding Sources for Strategic Planning Costs*

*9.2 Capital Improvement Budget Requests 2024-2028*

**10 Adjournment**

*Time: 5:44 pm*

**Motion to adjourn.  
(Araysa Simpson / Aaron Engel) Carried**