



Meeting Minutes

Library Board

Tuesday, August 11, 2020

5:00 PM

La Crosse Main Library - Video Conference

Agenda

The Chair, Ms. Anglehart, called the meeting to order at 5:03 p.m.

1. Call to Order

PRESENT:

Sue Anglehart, Shelley Hay, Kathy Ivey, Gary Padesky, Araysa Simpson

ABSENT:

Jeff Bagniefski, Katie Bittner, Jodi Ehrenberger, Cat Ellingson

2. Approval of Minutes from Regular Board Meeting

Motion to approve the minutes of July 14, 2020 as amended due to typographical error: amount should be \$310,000 in section 4.14.

(Gary Padesky / Kathy Ivey) Carried

3. Approval of Committee of the Whole Minutes

Motion to approve the Committee of the Whole minutes of August 3, 2020.

(Araysa Simpson / Gary Padesky) Carried

4. Approval of Bills & Financial Reports

Ms. Grant noted that budget reductions are now reflected in the financials.

Motion to approve the bills and financial reports for July 2020.

(Gary Padesky / Araysa Simpson) Carried

5. Reports

5.1 Director's Report

5.11 Vacancy Report

Ms. Grant noted one vacancy, a part-time 20-hour Library Assistant position. Rather than fill the vacancy immediately, one of the 3-month furloughed employees has returned to work for 20 hours through September 3rd. She will resume her full-time 40 hours as planned on September 4th.

5.12 Service Updates

The Community Impact Campaign was recently completed, with over 300 statements of support received. These powerful statements will help tell the library's story. Staff is working on the best way to share them more widely with the community.

The same services are being continued: scheduled computer appointments and hold pickups, as well as online programming through the end of August. Management is looking toward next steps when the 8 full-time furloughed staff return on September 4th. Staff is reviewing service priorities when services are able to be increased, including best ways the library can assist families when school resumes virtually. Both in-library and outreach models are being considered. Browsing options are also being considered during the next phase.

5.13 2021 Operating Budget

Preliminary 2021 expenditures and revenues are being examined. With the exception of salary and benefits, the library may build the 2021 budget based on the amount originally adopted for 2020 but may reallocate if needed. The total amount requested should be the same, or where possible reduced. Line items that need to be adjusted are being identified. A new required component will be performance measures. Ms. Grant will meet with the Finance Director and Mayor August 18th and will share more at the September COW meeting on August 31.

5.2 Committee of the Whole Report

5.21 Trustee Training / WRLS Info

The Board appreciated Ms. Anderson's presentation and training. Ms. Grant will email additional information regarding the upcoming trustee training later this month.

5.22 Consideration of By-Law Updates

Motion to approve updates in Article V of the Trustee By-Laws.

(Gary Padesky / Araysa Simpson) Carried

6. Old Business

6.1 Reimbursement of Retiree Payouts

Motion to approve the use of carryover in the amount of \$41,547.49 to reimburse retirement payouts for Pam Gleason and Chris Raulusonis.

(Gary Padesky / Araysa Simpson) Carried

6.2 Retiree Recognition Update

Both retirees had input on their recognition. Letters signed by Ms. Grant and Ms. Anglehart were mailed, along with gifts from board and staff.

6.3 Solar Project: Kiosk Update

Installation is complete, system start-up is being coordinated with each La Crosse Facility Manager this week. The solar education / informational displays will be available after the systems are turned on.

7. Public Comment / Other

Ideas are being generated for a more simplified fundraising substitution this year in lieu of Give a Gift, with ways to let past donors know they may still contribute. Long range virtual options are also being considered, as well as exploring donor databases to more efficiently manage online giving, thank you letters, yearly pledges, etc.

The election is today, planning is in process for the November election. Staff has worked through a scenario of how to use Main Hall (former museum) for voting without limiting library service.

8. Topics for Future Meetings

The question was raised whether the North Community Library building would be accessible to children needing assistance with online/Wi-Fi while schools are closed. Ms. Grant noted other ways the library may be of use including additional hot spots. Dawn Wacek is in contact with the school district and is waiting to hear back regarding their priorities and needs.

9. Adjournment

Time: 5:35 p.m.

Motion to adjourn.

(Gary Padesky / Kathy Ivey) Carried