



## Meeting Minutes

### Library Board

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Tuesday, February 8, 2022

5:00 PM

La Crosse Main Library  
Auditorium (Lower Level)

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#### Agenda

##### 1. Call to Order

*PRESENT:*

*Sue Anglehart, Kathy Ivey, Katie Bittner, Jodi Ehrenberger, Aaron Engel, Shelley Hay, Bryan Morris, Araysa Simpson, Mac Kiel (arrived 5:15 pm)*

**The Chair, Ms. Anglehart, called the meeting to order at 5:05 p.m.**

##### 2. Approval of Minutes from Regular Board Meeting

**Motion to approve the minutes of January 11, 2022.**

**(Kathy Ivey / Shelley Hay) Carried**

##### 3. Approval of Special Meeting Minutes

*Motion to approve the minutes of February 1, 2022.*

*(Aaron Engel / Kathy Ivey)*

*Discussion followed regarding the addition of wording to the minutes reflecting the concern of some board members about the project timeline.*

*Motion to correct the minutes of February 1, 2022 to include:*

*"Some board members expressed concern regarding the timeline and the library being closed for the three-week period".*

*(Araysa Simpson / Katie Bittner) Carried*

*Motion to approve the corrected minutes of February 1, 2022*

*(Araysa Simpson / Katie Bittner) Carried*

##### 4. Approval of Bills & Financial Reports

*Ms. Grant noted several donations for the Mobile Library. Ian Howden explained the new formatting of financials. He also noted a discrepancy on the grant line, which was corrected in the amended financials.*

**Motion to approve the bills and financial reports for 13th Month and January 2022.**

**(Aaron Engel / Jodi Ehrenberger) Carried**

## 5. Annual Code of Ethics Review

*Board members gave verbal confirmation of review.*

## 6. Reports

### 6.1 Director's Report

#### 6.11 Vacancy Report

*Two of the three new positions for 2022 have been filled internally. As a result of filling internally, a few other vacancies in part-time assistant and clerk positions became available.*

*Applications are being accepted for an Adult Services Librarian (vacant from a retirement), as well as a Librarian position specializing in Community Resources and Social Work.*

#### 6.12 Pay and Class Study Update

*The City has contracted with McGrath Consulting for the City-wide pay and class study. All city departments will meet with consultants at the end of February. The \$60,000 cost for the study was included in the City's 2022 budget as a non-departmental item.*

#### 6.13 Service Updates

*The library hosted a display for Transit Equity promoting the Municipal Transit Utility and the partnership with MTU. The library is also promoting Black History Month. In-person family story time has had a great turn out. Most of the programs scheduled during the Main renovation have been moved to alternate locations including Myrick Park Center, Community Connections Center and South Community Library.*

#### 6.14 Facility Updates

*In addition to the forthcoming first floor project, another key improvement was completed. The security access system has been replaced. Kudos to Danny and his team for a seamless transition. This is beneficial for the security of staff as well as the ease of deactivation of fobs if necessary.*

#### 6.15 Capital Improvement Budget

*Recap of current projects in 2021:*

*South roof – completed in 2021*

*South entry repair and structural consultation (pushed to 2022)*

*2022 – Planning and design of Main Hall*

*A city facilities condition assessment by Kraus-Anderson (includes parks, pools, libraries, fire stations and other city buildings) will be happening in 2022. This study, plus planning from the South structural consultation and Main Hall design, will help prioritize future requests. 2023 will be used to work on fundraising toward the Main Hall project so that request can be made in 2024.*

#### 6.16 Rescheduling February Board Retreat

*The hope is that health metrics will continue improving and by April the guest presenters will be able to be in-person. The board confirmed Saturday April 23 for the retreat.*

## 7. Old Business

### 7.1 Solar Panel Education Update

*Solar Kiosk data is collected from all city buildings with solar, and links directly to the kiosk. Johnson Controls will provide the library with "library only" data.*

*Programming teams are planning a "Solar-bration" as part of Summer Library offerings. Programming will be available for all ages, and there will be more opportunities for promotion throughout the year.*

*Peter Gorski of our Circulation team is representing the library on the La Crosse Climate Action Plan Committee. The community read for 2022 is also on the topic of climate change.*

## 8. Public Comment / Other

*None.*

## 9. Topics for Future Meetings

*None.*

## 10. Adjournment

*Time: 5:45 pm*

**Motion to adjourn.**

**(Kathy Ivey / Aaron Engel) Carried**