

LA CROSSE PUBLIC LIBRARY BOARD OF TRUSTEES
AUDITORIUM
800 MAIN STREET
LA CROSSE WISCONSIN
February 11, 2020
5:00 p.m.

MINUTES

PRESENT: Sue Anglehart, Katie Bittner, Shelley Hay, Kathy Ivey,
Gary Padesky

EXCUSED: Jeff Bagniefski, Jodi Ehrenberger, Cat Ellingson, Araysa Simpson

STAFF: Shanneon Grant, Cynthia Arauz, Anita Doering, Loretta Kilmer, Alan Mask,
Russ McClintock, Elaine Petersen, Dawn Wacek

There was a brief discussion regarding what constitutes a quorum, and if the Board Chair is counted as part of that quorum. This will be explored as the by-laws are reviewed and updated.

1. CALL TO ORDER

The Chair, Ms. Anglehart, called the meeting to order at 5:05 p.m.

2. APPROVAL OF MINUTES – January 14, 2020

Motion to approve the minutes of January 14, 2020.

(Gary Padesky / Kathy Ivey) Carried

3. APPROVAL OF BILLS & FINANCIAL REPORTS – 13th Month & January 2020

Ms. Anglehart noted the draft carryover from 2019 to 2020. Loretta will update the Board when she receives the final numbers in March.

Motion to approve the bills and financial reports for 13th Month & January 2020.

(Gary Padesky / Katie Bittner) Carried

4. REPORTS

4.1 Director's Report

4.11 Vacancy Report

The part-time maintenance position has been filled. Management is in the process of interviewing candidates for the YS Librarian position. Interviews were completed yesterday for the Programming Librarian position. Daniel Whitmore has been hired as the Senior IT Specialist and has been on board for a couple weeks.

4.12 2021–2026 Capital Projects / Process Update

Ms. Grant shared the request forms from Finance. She noted that the \$170,000 for the shelving / flooring project only covers flooring. The Board may need to supplement with additional funds if shelving is done at the same time. Future projects are staggered through upcoming years.

Motion to approve Capital Improvement Project Budget Requests for 2021 - 2026.

(Kathy Ivey / Gary Padesky) Carried

4.13 Fourth Quarter 2019 Report

It was noted that attendance at North Community Library has gone up, additional programming may be looked at for this location. Circulation numbers have decreased, but library use and programming has increased overall.

Gimlet was reviewed after one full quarter of tracking at all service points. This tool will not be used library-wide anymore, as it did not adequately reflect usage / was not time efficient for all service areas.

4.2 Committee of the Whole Report

4.21 Approval of Library Program Policy

Libraries are commonly facing challenges to programs as well as materials. Therefore, management would like a policy / process in

place that specifically addresses programs, consistent with the process for materials challenges, as outlined in our Selection Policy.

Motion to approve the Library Program Policy.

(Katie Bittner / Kathy Ivey) Carried

4.22 Approval of Meeting Room Fees for Main Hall

Motion to approve fee for rental of Main Hall consistent with auditorium rate of \$50/hour, \$200/day pending availability and approval from meeting room coordinators, Circulation Manager, or Library Director.

(Katie Bittner / Kathy Ivey) Carried

4.23 Election Day Suspension of Library Services at South

Motion to approve suspension of regular library service at South Community Library on election days of April 7 and November 3, 2020.

(Kathy Ivey / Gary Padesky) Carried

4.24 Trustee By-Law Suspension for Committee of the Whole Meetings

Motion to suspend Article III, section C of the Library Board of Trustee By-Laws for the next three months and meet as a Committee of the Whole on Monday March 2, 2020, Monday April 6, 2020 and Monday May 4, 2020 at 5:00 p.m.

(Gary Padesky / Kathy Ivey) Carried

Kathy Ivey will chair the March COW meeting as Ms. Anglehart will be absent.

5. OLD BUSINESS

None.

6. PUBLIC COMMENT / OTHER

Russ spoke with City Planner, Lewis Kuhlman, who asked permission to fly a drone over the library to gather images for a 3D rendering of the roof for the solar project. They are also flying over City Hall, MSC, and the Civic Center buildings.

7. TOPICS FOR FUTURE MEETINGS

7.1 2019 Give-A-Gift Report

As the representative on the WRLS Board, Kathy Ivey offered to provide summaries of those meetings to the Library Board. These updates will be added to future agendas.

Ms. Grant asked WRLS Director, Kristen Anderson, to provide trustee training at a meeting in the near future.

8. ADJOURNMENT

Time: 5:45 p.m.

Motion to adjourn.

(Katie Bittner / Gary Padesky) Carried

Respectfully submitted,

Elaine Petersen, Recording Secretary

Araysa Simpson, Secretary