

LA CROSSE PUBLIC LIBRARY BOARD OF TRUSTEES
AUDITORIUM
800 MAIN STREET
LA CROSSE WISCONSIN
March 10, 2020
5:00 p.m.

MINUTES

PRESENT: Sue Anglehart, Cat Ellingson, Kathy Ivey, Gary Padesky, Araysa Simpson

EXCUSED: Jeff Bagniefski, Katie Bittner, Jodi Ehrenberger, Shelley Hay

STAFF: Shanneon Grant, Lou Kalis, Loretta Kilmer, Alan Mask, Russ McClintock

1. CALL TO ORDER

The Chair, Ms. Anglehart, called the meeting to order at 5:05 p.m.

2. APPROVAL OF MINUTES – February 11, 2020

Motion to approve the minutes of February 11, 2020.

(Gary Padesky / Kathy Ivey) Carried

3. APPROVAL OF BILLS & FINANCIAL REPORTS – February 2020

Ms. Grant noted that county reimbursement has been received.

Motion to approve the bills and financial reports for February 2020.

(Cat Ellingson / Araysa Simpson) Carried

4. REPORTS

4.1 Director's Report

4.11 Vacancy Report

Dave Le Vee in Maintenance will be leaving in early April, his full-time position has been filled.

Brooke Newberry will be returning to Youth Services, filling the vacant full-time position.

Heather Miller will be taking on some of Mary Dunn's responsibilities, and will continue to manage volunteer coordination.

Paige Rustad will move into a full-time position with Programming. 24 hours of Circulation FTE will be used for the part-time patron relations position.

4.12 2019 Annual Report

Loretta distributed the Annual Report which will be reviewed and discussed at the next COW meeting.

4.13 Adult / Senior Programming Collaboration Update

The group is moving away from using "senior" in the name of their center. There will be a naming contest to determine the best choice. The Boot Hill location has been leased for 30 months. The woodcarvers' group will be touring that area soon. LPL Programming is creating a "Maker Monday", "Wise Wednesday", and "Permission to Play" Saturday. A June move in date is targeted.

4.14 Main Teen Computer Space Update

The expansion began late December and was completed early January. The computer and furniture are now in and teens are actively using the space. Additional security cameras have also been installed.

4.15 North Library Technology Enhancement Project Update

Furniture will be in by end of March, wiring and cable to be installed sometime in April.

4.16 2021-2026 Capital Improvement Project Request Update

Ms. Grant met with the Mayor and Director of Finance and Human Resources, Valerie Fenske. They discussed the flooring request as well as roof projects. Bids have been received on the roof project. There will be a resolution at City Council Thursday regarding an increase in cost due to a change in R20 to R30 insulation value.

4.2 Committee of the Whole Report

4.21 Approval of Library Patron Relations Position

Approval of two Library Assistant/Patron Relations Positions, one full-time and one part-time (up to 24 hours) effective March 11, 2020. The full-time position will come from Adult Services (grade 17) and be converted to a full-time Library Assistant (grade 11). The part-time FTE will come from Circulation.

Motion to approve two Library Assistant / Patron Relations Positions – one full-time and one part-time (up to 24 hours).

(Gary Padesky / Kathy Ivey) Carried

5. OLD BUSINESS

None.

6. PUBLIC COMMENT / OTHER

A colleague of Araysa Simpson's shared that on his first day of retirement he applied for a library card!

The Board and managers discussed the COVID-19 outbreak, what the library may be facing, and the probable need to halt programming. Other items considered were how many people it would take to keep all three locations open, to keep just main open, and who would be considered essential employees.

7. TOPICS FOR FUTURE MEETINGS

7.1 Trustee Training

Trustee Training will be rescheduled for the May COW meeting to leave time to discuss the NRO proposal and answer any Annual Report questions.

8. ADJOURNMENT

Time: 6:17 p.m.

Motion to adjourn.

(Araysa Simpson / Cat Ellingson) Carried

Respectfully submitted,

Sue Anglehart, Recording Secretary

Araysa Simpson, Secretary