



Meeting Minutes

Library Board

Tuesday, August 3, 2021

5:00 PM

Main Library - Auditorium (Lower Level)
800 Main Street

COMMITTEE OF THE WHOLE

Call to Order

Present:

Sue Anglehart, Aaron Engel, Shelley Hay, Kathy Ivey, Araysa Simpson

Absent:

Katie Bittner, Jodi Ehrenberger, Mac Kiel, Keonte Turner

The Chair, Ms. Anglehart, called the meeting to order at 5:04 p.m.

Agenda Items:

1. Review of Updated WRLSWeb Agreement

In preparation for the Board's approval of the agreement, WRLSWeb services were reviewed at the April COW meeting. Benefits and concerns were discussed and it was determined that currently benefits outweigh negatives, particularly regarding patron services and access. Kristen Anderson, WRLS Director, provided insight and answered questions. Ms. Grant noted the addition of Article II #7, which specifically states that bibliographic cataloging records are structured in accordance with national library standards. The agreement will go before the Board next week for approval.

2. Draft of Updated Meeting Room Policy

There was an initial exploration into meeting room policy at the July COW meeting, this feedback was utilized to make policy update recommendations. The cost analysis of spaces was modeled after a tool used by the school district, shared by Dr. Engel. Additional suggestions were made, including a stipulation regarding groups that may go into closed session, or have confidentiality issues. Also mentioned was using more general language regarding hours as they are subject to change in the future.

3. Review Preliminary 2022 Operating Budget Request

With the exception of salary and benefits the 2022 budget is expected to be maintained at the same level as 2021, taking into consideration an increase in electricity, natural gas, and utilities. In addition to the 2.5 positions restored at midyear 2021, an additional 3 FTE were requested for 2022. The city has a new procedure for requesting reclassifications and new positions, these requests need to be made between May 1-15 for the following year. A preliminary meeting with the Mayor and Finance will be held on August 18. Ms. Grant will provide updates throughout the process.

Public Comment

None.

Adjournment

Ms. Anglehart adjourned the Committee of the Whole at 6:00 p.m.