

COW MEETING MINUTES

Monday, May 6, 2019, 5:05 p.m.

Absent: Cat Ellingson, Shelley Hay, Sue Anglehart

Also present: Russ McClintock, Loretta Kilmer

Jeff Bagniefski, the newly-appointed member to fill Sara Sullivan's position was introduced and welcomed.

Gary P. noted that the council F&P committee was recommending approval of re-programming library capital project dollars (\$90,000) from shelving and carpeting to improving the technology at NCL, and that he expected the council to approve.

- The group reviewed the bills as presented. Questions were raised regarding our service contracts, the length of time on them, and what opportunities there are to re-negotiate. Russ gave a brief overview of the current status of his contracts and indicated that he will provide additional information near the end of the contract year. Motion to recommend approval of the bills was made by Katie and seconded by Araysa. Motion carried.
- Kelly reported on the need to transfer some funding from the Special Trustees' account to cover 5 retirements since 2016. The amount needed: \$1,491.60. Motion to recommend approval was made by Gary and seconded by Jeff. Motion carried.
- A quick review was done of the schedule connected to the next round of meetings with MSR. Kelly emphasized the need for as many board members as possible to attend the Monday afternoon city/library leadership meeting at 1 p.m.
- Jodi noted that to date, she had received 28 applications for the library director position, of which 20 had the MLS requirement.
- An extensive discussion was held regarding the ongoing difficulty in filling the part-time janitorial position and the continual challenges of physically cleaning and maintaining all three locations adequately. Questions pertaining to the potential outsourcing of services, sharing staff with other city departments, and other options were addressed; none are, in the judgement of library management, constructive solutions and would present additional management challenges in terms of cost and/or scheduling. Russ and Kelly will do additional investigation and report back at the board meeting.
- The library suffered another power outage over the weekend. This time, damage was done to the computer/projector system in the auditorium and the main library servers. As power outages seem to be increasing along with their negative impact on library operations, the need for a large generator capable of running the whole building is becoming more pronounced. Russ is beginning to acquire pricing information; Jodi requested that this item remain on the board's radar for the next capital projects budget.

- The COW began the review of the 2018 annual report book; the first sections (Major Accomplishments, and Financial Information) through page 4 were reviewed. This will continue and be on the June agenda.
- On a motion from Kathy and a second from Gary, the committee moved into closed session at 5:56 p.m. to discuss the library director search and Kelly's proposals for organizational restructuring. Roll call vote:

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| ○ Araysa Simpson | AYE |
| ○ Katie Bittner | AYE |
| ○ Jeff Bagniefski | AYE |
| ○ Gary Padesky | AYE |
| ○ Kathy Ivey | AYE |
| ○ Jodi Ehrenberger | AYE |

Sue Anglehart arrived at 6:02 p.m.

Kelly Krieg-Sigman departed at 6:25 p.m.