

COMMITTEE MEETING NOTES

Tuesday, April 5, 2016

PERSONNEL & BUDGET

No meeting was held due to lack of a quorum.

LIBRARY OPERATIONS

Tuesday, April 5, 2016

Those in attendance: Kelly Krieg-Sigman, Bev Ruston, James Cherf, Katie Bittner and Araysa Simpson

- Kelly reviewed the request received from Viterbo for space usage related to a doctoral project. Extensive discussion ensued regarding our current space usage policies, the feedback received during the strategic planning workshops suggesting more neighborhood/community collaboration, and the possible need for policy modification. In the end, the committee directed Kelly to ask the Viterbo requestor two more questions: (1) why is the library being asked for space? Is there nothing suitable and/or available on campus?, and (2) if space were to be provided free of charge, would the student be willing to present some kind of program as part of Monday Morning At Main that discusses the project results?
- Kelly shared a “heat chart” of data reflecting usage by hour at all three locations during 2015. She indicated that the numbers shown should be divided by 50 in order to see what the daily usage/hour is. The following observations were made:
 - *Saturday usage at North is the lowest, averaging 6 people per hour or less checking something out.
 - *There is something of an anomaly on Thursday mornings at South between 11 a.m. and noon that as of yet cannot be identified.
 - *While this data is helpful, it is only “part of the picture” in terms of usage and service. Further, it is measuring that part of our service model that is acknowledged to be more or less “flat-lining” in the face of digital delivery of content.
 - *Depending on the budget picture, it may become necessary to consider differing hours of operation at the two branches. This would present some communications/customer service challenges.