

COMMITTEE MEETING NOTES

Tuesday, August 1, 2017

PERSONNEL & BUDGET – Those in attendance: Gary Padesky, Jodi Ehrenberger, Loretta Kilmer, Kelly Krieg-Sigman and Suzanne Anglehart.

- The list of bills was presented. Kelly noted the Friends payment for the electronic bulletin board and their own bulk mailing permit. There being nothing out of the ordinary, but lacking a quorum, it was the consensus of those present to recommend approval of the bills to the full Board.
- Kelly reviewed the plan she is moving forward with on the vacancies in Collection Management. She noted that the projected savings will be about \$100,000. Loretta noted that the draft motion presented will need to be revised to include the specific pay grade, step and amount. Lacking a quorum, it was the consensus of those present to recommend approval of the plan to the full Board as presented.
- As discussed at previous meetings, Kelly reported that she had finally worked with the pay and class study consultant on reclassifying the executive assistant position and was therefore recommending that the position be re-classed from Grade 11, step 6 (\$20.77/hr.), to Grade 13, step 3 (\$21.92/hr.) retroactive to July 1, 2017. Lacking a quorum, it was the consensus of those present to recommend approval to the full Board.
- A brief discussion was held on the projects list that Kelly had presented. There were no comments, suggestions, or questions.
- The documentation regarding hours and staffing was reviewed. Kelly emphasized that her intent was NOT to reduce hours, but to demonstrate with data how “slim” we are in staffing to support the current schedule of hours. She emphasized that if hours were to be expanded anywhere, something else (materials, programs) would need to be reduced.
- The proposed WRLS resource library contract for 2018 was reviewed; Kelly noted that contrary to indications last year, the contract will not be “zeroed out” as WRLS still wishes for LPL to purchase multiple copies of high demand items. She recommends approval. Lacking a quorum, it was the consensus of those present to recommend approval of the 2018 WRLS resource library contract to the full Board.
- Kelly reported to those present that LPL is facing two major unbudgeted expenditures in the near future. Both the fire panel and the emergency generator are original to the building and are starting to present regular problems. She asked if perhaps funding to replace them could come from the city’s reserves. Gary P. asked that price quotes be forwarded to him and he would investigate.

LIBRARY OPERATIONS COMMITTEE - Those in attendance: Bev Ruston, Katie Bittner (by phone), Judy Bouffleur, Araysa Simpson, Kelly Krieg-Sigman, Cynthia Arauz, Dawn Wacek

- Kelly reported that a late-breaking opportunity had presented itself, then turned over the discussion to Cynthia and Dawn. Dawn reported that she had been approached by the Parenting Place regarding the use of NCL. The Parenting Place will be losing the north side location for their Monday morning Play Shoppe program at the end of September; they were asking if perhaps NCL could be used. Cynthia and Dawn were proposing that the hours at NCL be changed from 2-6, to 9-1 to accommodate this; Kelly stated that she felt that this would be a terrific demonstration of partnership. Motion by Judy, seconded by Katie to recommend to the full board that the hours at NCL be changed from 2-6 to 9-1 on Mondays effective October 1, 2017. Motion carried.

This led to a broader conversation by the committee members, who then also asked about changing hours at SCL to provide a morning, perhaps in conjunction with the Wednesday morning storytimes. Although this would not be consistent with the NCL schedule, the general feeling was that schedule consistency between the two locations is no longer of paramount importance. Motion by Araysa, seconded by Bev, to recommend to the full board that the hours at SCL be changed from 2-6 to 9-1 on Wednesdays, effective October 1, 2017. Motion carried.

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