

## COMMITTEE MEETING NOTES

Tuesday, November 6, 2018

PERSONNEL & BUDGET – Those in attendance: Judy Bouffleur, Sara Sullivan, Gary Padesky, Cat Ellingson, Loretta Kilmer, Kelly Krieg-Sigman, Cynthia Arauz

- The list of bills was reviewed. There being no questions, motion to recommend approval to the full Board was made by Sara and seconded by Judy. Motion carried.
- The committee reviewed the email sent out by Kelly containing her recommendations regarding the existing part-time vacancy in Maintenance and the 2 pending retirement vacancies in Circulation. Significant discussion ensued, particularly with regard to the recommendation to end the contract with the security firm and hire our current full time officer as a combined security/maintenance position. Kelly noted that part of the difficulty was the lack of qualified applicants due to the early morning hours and the expectations of the job. Motion to divide the question was made by Sara and seconded by Cat. Motion carried. Motion to recommend approval of the recommendation regarding the security officer was made by Judy and seconded by Cat. More discussion was held regarding what the work schedule would be and how the duties would be balanced. Kelly indicated that at this time, there were no plans to substantially change the existing work schedule. The question was then raised: could the original early morning hours for the part-time position be changed to later in the day in order to potentially increase the number of applicants? Kelly noted that this would present issues, and reminded the committee that these recommendations had been thoroughly discussed and supported by the management team before coming to the committee. Motion carried on a 3-1 vote, with Gary voting nay. The committee then turned their attention to the other recommendations regarding the pending vacancies in Circulation. Motion to recommend approval to the full board was made by Sara and seconded by Cat. Motion carried on a vote of 3 in approval and one abstention (Gary).
- Kelly reminded the committee that formal approval was needed to move \$60,000 out of the carryover funding and into the 2019 operating budget to offset the loss of revenue. Motion to recommend approval of this to the full board was made by Sara and seconded by Judy. Motion carried.

LIBRARY OPERATIONS – No meeting was held.