

COMMITTEE MEETING NOTES

Tuesday, October 4, 2016

PERSONNEL & BUDGET

Those in attendance: James Cherf, Jodi Ehrenberger, Randy Nelson, Kelly Krieg-Sigman, Loretta Kilmer.

- The list of bills was reviewed. Motion to recommend approval to the full board was made by James and seconded by Randy. Motion carried.
- Kelly reported that as of the meeting, there were no vacancies on staff. She also reported that the 2017 WRLS system resource library contract had not yet been approved by the system board; she expected approval at the system board meeting in November and that the amount of revenue contained in the contract would be the amount that has been included in the 2017 library budget - \$24,557.
- The committee reviewed the 5-year history of revenues and expenditures associated with the D. Gordon and G. Gordon bequests – it was noted that on average, these two bequests have generated approximately \$36,000 annually. The discussion expanded into the recently-approved city resolution calling for an agreement with the county to take over city library services. It was suggested that Kelly develop a fact sheet breaking out LPL's expenses that would NOT be covered by county, such as utilities, maintenance and capital.

LIBRARY OPERATIONS COMMITTEE

Those in attendance: Araysa Simpson, Bev Ruston, Katie Bittner, Judy Bouffleur, Kelly Krieg-Sigman.

Also in attendance: Library Board member Sara Sullivan, Facilities Manager Russ McClintock, HTLNA president Jennifer Trost and 2 other members of that association.

- The HTLNA presented their capital projects proposal for SCL, to be paid for by the earmarked funding in the 2017 CIP budget, and solicited feedback. They noted that the association hoped to make a final decision on how to best spend their CIP allocation at their 10/17 meeting. An extensive discussion ensued. The two chief expressed concerns were: (1) the fact that SCL is constructed with Sheffield tile, a method of construction which typically provides more challenges to remodeling and therefore additional costs, and (2) the fact that at the moment, the library cannot support or manage another project or additional space to meet the proposed timeline with the resources available. It was also noted that there might be an opportunity here in another year to serve a documented need in relation to the future of the Denton Street senior center. No formal motion to support or reject the idea was made. Kelly indicated that she would include it on the agenda for the October Library Board meeting.
- The committee reviewed the bylaws; there was one suggested revision – in Article I B, revise to read: ***“The Library Board shall consist of nine members, one of whom shall be a representative of the School District, and one shall be a representative from the Common Council.”*** Motion to recommend approval of this revision to the full board was made by Judy and seconded by Araysa. Motion carried.