

**LA CROSSE PUBLIC LIBRARY BOARD OF TRUSTEES
TRUSTEES' ROOM
800 MAIN STREET
LA CROSSE WISCONSIN
May 12, 2016
5:00 p.m.**

MINUTES

PRESENT: Dan Gelatt, Katie Bittner, Judy Bouffleur, James Cherf, Jodi Ehrenberger
arrived at 5:14 p.m.

EXCUSED: Bev Ruston, Randy Nelson, Araysa Simpson

ABSENT: Laurie Landry

STAFF: Kelly Krieg-Sigman, Anita Doering, Jen Feske, Loretta Kilmer, Alan Mask,
Brooke Newberry, Elaine Phillips

GUESTS: Councilman Gary Padesky, Michael Sigman

1. CALL TO ORDER

The Chair, Mr. Gelatt, called the meeting to order at 5:05 p.m.

2. APPROVAL OF MINUTES

Motion to approve the minutes of April 14, 2016, as presented.

(James Cherf / Judy Bouffleur) Carried

3. PUBLIC COMMENT

None.

4. APPROVAL OF BILLS & FINANCIAL REPORTS

Ms. Krieg-Sigman noted that restitution is being received from last year's stolen DVDs. Otherwise, she had nothing significant to highlight.

Motion to approve the bills and financial reports for April 2016, as presented.

(James Cherf / Jodi Ehrenberger) Carried

5. REPORTS

5.1 Director's Report

Brooke Newberry, from Youth Services, provided an overview of the "Play & Read" program.

5.11 Update on Vacancies

Ms. Krieg-Sigman noted that the three part-time clerk positions in Circulation are being filled. She also mentioned that 45 applications were received for the Communications position, which were then narrowed down to 17 for the writing challenge.

5.12 Schedule of Department Head Presentations to Board

July – Lou Kalis (IT)

August – Dawn Wacek (Youth Services)

September – Rochelle Hartman (Information Services)

5.2 Committee Reports

5.21 Personnel & Budget

5.211 Information Services Position – Approval to Post

Motion to post the Information Services position at a professional level with the caveat that a hire not be made until after the strategic plan has been approved.

(Jodi Ehrenberger / James Cherf) Carried

5.212 Approval of Salary Adjustment for Clerk Level Position

Motion to approve the adjustment of identified clerks' salaries from Grade 1, step 1 (\$9.13/hr.) to Grade 1, step 4, (\$9.90/hr.) effective May 1, 2016, with the caveat that a policy be developed regarding pay adjustments beyond standard step increases.

***(Jodi Ehrenberger / Judy Bouffleur)
Carried 3 to 1, Cherf voting nay***

5.22 Library Operations

Did not meet.

6. OLD BUSINESS

6.1 Strategic Planning Project Update and Progress Report- Conference Call

John Findlay provided an update, and outlined goals and expectations for the next workshop scheduled on June 9.

7. TOPICS FOR FUTURE MEETINGS

Library Operations Committee:
Draft attendance policy

Personnel & Budget Committee:
Overtime rules: exempt vs. salaried
Multi-year contracts
Policy on pay adjustments

9. ADJOURNMENT **Time: 6:05 p.m.**

There was no formal motion to adjourn.

Respectfully submitted,

Elaine Phillips, Recording Secretary

Laurie Landry, Secretary