

**LA CROSSE PUBLIC LIBRARY BOARD OF TRUSTEES
AUDITORIUM**

**800 MAIN STREET
LA CROSSE WISCONSIN**

October 9, 2018

5:00 p.m.

MINUTES

PRESENT: Gary Padesky, Sue Anglehart, Katie Bittner, Judy Bouffleur, Cat Ellingson, Kathy Ivey, Araysa Simpson, Sara Sullivan
Jodi Ehrenberger arrived at 5:05 p.m.

STAFF: Kelly Krieg-Sigman, Cynthia Arauz, Anita Doering, Joe Hammes, Rochelle Hartman, Lou Kalis, Loretta Kilmer, Alan Mask

GUESTS: Members of the public were present

1. **CALL TO ORDER**

The Vice-Chair, Mr. Padesky, called the meeting to order at 5:02 p.m.

2. **APPROVAL OF MINUTES**

Motion to approve the minutes of September 11, 2018.

(Judy Bouffleur / Cat Ellingson) Carried

3. **MISSION MOMENT**

3.1 **Email from Deb Jolli**

Ms. Krieg-Sigman shared an email she had received from Deb Jollie, praising the work of the Adult Services Department, specifically Lindsay Schmitt and Rochelle Hartman.

3.2 **Staff Development Day**

Rochelle Hartman thanked the Board on behalf of the staff for providing the resources and support for the staff development day that was held on October 11. She briefly noted that based on preliminary feedback, the programs and events of the day were well-received.

4. APPROVAL OF BILLS & FINANCIAL REPORTS

Motion to approve the bills and financial reports for September 2018.

(Judy Bouffleur / Kathy Ivey) Carried

5. REPORTS

5.1 Director's Report

5.11 Vacancy Updates

None at this time.

5.12 2019 Budget Update

Ms. Krieg-Sigman reported that the 2019 City budget includes the expectation that approximately \$60,000 of lost library revenue will be made up by carryover funding. She reminded the Board that she had expected this and that there would be sufficient funding in the carryover balance. The Library Board will need to formally approve this at the November meeting. The City budget is scheduled for final Council approval on 11/13.

5.13 SCL RFP and Appointment of the Selection Committee

Ms. Krieg-Sigman recommended that the following individuals serve as the selection committee to review the RFP responses and short-list the applicants: Herself, the Library Facilities Manager, the Library IT Director, the Library Board President and Vice-President, the City Planner, and a city engineer.

Motion to approve the selection committee members as recommended.

(Sara Sullivan / Judy Bouffleur) Carried

Ms. Krieg-Sigman reminded the Board that proposals are due by end-of-business on November 30, and that she would be scheduling review meetings shortly after that.

5.2 Committee Reports

Committees did not meet.

6. OLD BUSINESS

6.1 New Truck for Maintenance

Ms. Krieg-Sigman reported that after further review and discussion with the Library Business Manager, the cost of the new truck could be covered by Don Gordon funding rather than carryover.

Motion to approve the use of \$2,500 from the Don Gordon fund for the purchase of a new maintenance truck.

(Gary Padesky / Sara Sullivan) Carried

6.2 Re-Evaluation of Current Schedule of Hours

Mr. Padesky requested that, since there were a couple of people in the audience attending the meeting because of this agenda item, the board move out of agenda order and have public comment before the hours discussion.

Motion to move out of agenda order to Public Comment.

(Gary Padesky / Suzanne Anglehart) Carried

Members of the public spoke, expressing concerns about any change that would eliminate Saturday hours at the branches. It was noted that the original motivation to re-consider hours came from numerous comments that staff were receiving from the public, requesting that the existing branch schedule be more consistent.

Motion to close Public Comment.

(Gary Padesky / Katie Bittner) Carried

Board discussion was held on the various pros and cons of different hour configurations, and the ongoing staffing challenges presented by making sure three locations remain open. Consensus was achieved on only slightly changing the schedule in response to the call for more consistency.

Motion to change the branch library operating hours to a consistent Monday – Thursday 10-6, Friday 2-6, Saturday 10-2, effective 1/1/19.

(Gary Padesky / Katie Bittner) Carried

6.3 Pop-Up Library Van – Measuring Success

This was carried over into November to be part of a broader discussion on what the Board's vision of service for this is to be.

7. TOPICS FOR FUTURE MEETINGS

7.1 Vision of Service for the Pop-Up Library Van

7.2 Planning Hours for Staff

8. ADJOURNMENT

Time: 6:07 p.m.

Motion to adjourn.

(Gary Padesky / Sara Sullivan) Carried

Respectfully submitted,

Kelly Krieg-Sigman, Recording Secretary

Araysa Simpson, Secretary